

**MINUTES OF THE REGULAR MEETING  
OF THE  
MANNING CITY COUNCIL**

Monday August 18, 2008  
6:30 p.m.

Breedin Assembly Room  
City Hall

**Members Present:**

Mayor Johnson  
Mayor Pro-tem Gordon  
Councilmember Georgia  
Councilmember Welle  
Councilmember Witherspoon

**Members Absent-**

**E=Excused /U=Unexcused:**

Councilmember Davis-E  
Councilmember Pack -E

- I. Welcome/Introductory Remarks:** Mayor Johnson welcomed all present and stated that the media was notified. Mayor Johnson acknowledged the following:

News Media: Cathy Gilbert, Manning Times  
Bobby Baker, The Item

Others: Mr. James Darby, Executive Director, Santee-Lynches RCOG  
Mr. James Zimmerman, Manning Zoning Board of Appeals

- II. Invocation:** Mr. Todd Heldreth.

- III. Pledge:** Councilmember Welle.

- IV. Approval of Agenda:**

Mayor Johnson asked for Council's approval of the agenda as presented.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Georgia to accept the agenda as presented. There was no discussion. All favored the motion.

**Page 2. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

**V. Minutes:**

Minutes of the Regular Meeting of City Council, July 21, 2008.  
Minutes of a Special Called Meeting of City Council, July 24, 2008.

A **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Welle to approve the Minutes of a Regular Meeting of City Council, July 21, 2008, and the Minutes of a Special Called Meeting of City Council, July 24, 2008. There was no discussion. All favored the motion.

**VI. Citizens' Comments:** None.

**VII. Committee Reports:** None.

**VIII. Mayor's Report:** Mayor Johnson stated that the Mayor's Report was included in Council's packet as information.

**IX. Public Presentations:**

1) **Kids Day of Clarendon County.....Todd Heldreth  
Coordinator of Auxiliary Services and  
Programs, Clarendon School District II**

Mayor Johnson asked Mr. Heldreth to come forward. In addition, Mayor Johnson stated that Council was pleased to partner with Clarendon School District II Clarendon County and the Chamber of Commerce in the Character Education Program.

Mr. Heldreth stated that information was distributed to Council concerning Kid's Day. Mr. Heldreth distributed additional information to Council and noted the sponsors that had agreed to support the program with either monetary or in-kind donations. Mr. Heldreth asked that Council support the program by speaking to the community and also by giving financial support. Mr. Heldreth asked Council if there were any questions.

Councilmember Welle stated that her employer would be donating air time to the event.

Mrs. Rhodes stated that the City Police and Fire Departments would be participating in the program as well.

Mayor Johnson stated that he had conferred with Mrs. Rhodes and stated that Mrs. Rhodes had recommended to Council that the city sponsor Kid's Day at a \$500.00 level in addition to the participation of the Police and Fire Departments. Mayor Johnson asked Council for a motion.

**Page 3. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

A **motion** was made by Councilmember Welle and was seconded by Mayor Pro-tem Gordon to support the Kid's Day program with a \$500.00 donation. There was no discussion. All favored the motion.

**2) Second Annual Pigs Tales BBQ Festival.....Mrs. Jane Powell,  
Chairperson, Pig Tales BBQ Festival**

Mayor Johnson asked Mrs. Powell to come forward.

Mrs. Powell stated that the City of Manning did a great job last year of supporting the Pigs Tales BBQ Festival on behalf of The Friends of the Library. Mrs. Powell stated that over \$10,000 was raised last year and approximately 2,000 people visited Clarendon County to attend the event. Mrs. Powell stated that all the funds raised were to promote literacy. Next, Mrs. Powell stated that on behalf of Clarendon County Library and the Pigs Tales Festival Committee she was requesting support from the Fire and Police Departments in addition to financial support. Mrs. Powell also asked permission to close Rigby Street to provide local entertainment, and an antique tractor show in addition to the cooking teams. Mrs. Powell stated that there would be sanctioned judges from the SC Bar-B-Que Association to judge, but would also need local judges. Mrs. Powell asked if there were any questions.

Mrs. Rhodes asked about the location of the event.

Mrs. Powell stated that the event would be held on October 3-4, 2008, at the Municipal Parking Lot located at Church and Rigby Streets. In addition, Mrs. Powell asked for the support of the Public Works Department

Mrs. Rhodes stated that the in-kind services provided by the Public Works Department would average approximately \$500.00.

A **motion** was made by Councilmember Welle to sponsor the Pigs Tales Festival with a donation of \$500.00 on behalf of the Literacy Campaign. The motion was seconded by Mayor Pro-tem Gordon. There was no further discussion. All favored the motion.

**3) CDBG Sustainable Communities.....Mr. William Laintz,  
Housing Director, Santee-Lynches RCOG**

Mayor Johnson asked Mr. Laintz to come forward.

Mr. Laintz stated that the Sustainable Communities was a CDBG pilot program coming in the fall that Manning would be able to apply for. Mr. Laintz stated that the aim of the program was to tie an outlying neighborhood into the downtown area. Mr. Laintz stated that one of the criteria is that the city be a Main Street community. Mr. Laintz stated that he had met with Mrs. Rhodes and members of the CDBG program to give technical assistance and review the guidelines of the

**Page 4. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

program.

Mr. Laintz stated that through the program they would like to tie an area where there is blight into the downtown area. Mr. Laintz showed Council a diagram of the area where the proposed sidewalk would be installed. Mr. Laintz also stated that the Police Department had budgeted for an additional security camera for the area to address crime that would count as match for part of the grant. The grant would be done in two phases: each phase being \$500,000. The first phase of \$500,000 would require a 25% match, of which 10% would have to be in cash and 15% in-kind match. The second phase of \$500,000 and match would not need to be done now. Mr. Laintz stated that to begin the program would require a Resolution from Council to make the application for funding.

Next, Mr. Laintz stated that another major component of this area would be housing. The proposed housing would be "green-built" with innovative heating/cooling systems. He would look for additional funding from Progress Energy and other energy sources. The Habitat for Humanity portion would come from the HOME program through Santee-Lynches to bring additional grant monies. Another component would be a "neighborhood buy-in" which would consist of the community painting and fixing the areas. A portion of the grant monies would be used to purchase supplies such as paint, paint brushes, etc.. Those houses that have been cleaned up could count towards in-kind match. Mr. Laintz asked if there were any questions.

Mrs. Rhodes said that a Resolution for the funding application was listed on the Agenda tonight. Mrs. Rhodes stated that through the program the following would be done: sidewalks would be installed on one side of Dickson and Durant Streets, additional lighting installed down to Hwy. 521, from Hwy. 521 to Church Street, improvements made similar to the downtown area, and making the area pedestrian friendly. Mrs. Rhodes stated that the goal was to get the community safely to the downtown area. In addition, Mrs. Rhodes stated that another goal would be to purchase land for a Habitat Village or in-fill habitat housing. Mrs. Rhodes stated that the goal was to do a complete improvement to the area and to provide good quality housing. Councilmember Georgia asked what street the sidewalk would be installed. Mrs. Rhodes stated that the sidewalk would be installed on Dickson Street from Memorial Street to Hwy. 521 on the Holly Court side. Mrs. Rhodes stated that they think the road is too narrow to install two sidewalks.

Mayor Johnson thanked Mr. Laintz and stated that the Resolution would be considered under Item A, New Business.

**Page 5. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

**X. Finance Director's Report:**

Mrs. Prince stated that the report for Fiscal Year 2007-08 was included in Council's packet. In Fund 10 the balance ended \$283,602.81; In Fund 30- \$230,154.28. Mrs. Prince stated that the figures were unaudited figures.

**Bank Balances as of August 18, 2008**

**General Fund unrestricted:** \$1,995,755.00  
**Total unrestricted GF** **\$1,995,755.00**

**General Fund restricted:** \$ 122,774.00  
**Total restricted GF** **\$ 122,774.00**

**Interest Earned (GF):** **\$ 3,601.00**

**Utility Fund unrestricted:** \$ 893,809.00  
**Total unrestricted UF** **\$ 893,809.00**

**Utility Fund restricted/reserved:** \$1,073,020.00  
**Total restricted/reserve UF** **1,073,020.00**

**Interest Earned (UF)** **\$ 62,188.00\*\***

\*\* Two certificates of deposits matured in July with interest of \$27,500.00 each.

**Special Fund:** \$ 46,065.00  
**Total Special Fund** **46,065.00**

We are in the 1<sup>st</sup> month into the budget year which is 8% with a remainder of 91%.

**REVENUE**

	<u>Current</u>	<u>Percent Collected</u>
<b>YTD GF Revenue</b>	<b>\$ 60,058</b>	<b>2%</b>
<b>YTD UF Revenue</b>	<b>\$ 233,682</b>	<b>12%</b>

**EXPENDITURES**

**General Fund**

	<b><u>YTD Spent</u></b>	<b><u>Percent Collected</u></b>
Legislative	\$ 4,947.00	5%
Judicial	\$ 5,697.00	6%
Administration	\$ 36,206.00	8%
Non-Departmental	\$ 135.00	0%
Police	\$ 92,177.00	8%
Fire	\$ 40,946.00	9%
Street	\$ 33,341.00	4%
YTD GF	\$ 213,449.00	6%

**Utility Fund**

	<b><u>YTD Spent</u></b>	<b><u>Percent Collected</u></b>
YTD Utility	\$ 96,965.00	5%

Mrs. Prince stated that it was brought to her attention when the budget was planned that one person in the Police Department should be under Retirement Insurance. Mrs. Prince asked Council's permission to create a line item to track those expenditures for retirees. Mrs. Prince stated that the budget would not be changed, but monies would transfer to accommodate the fringe benefits already offered the employee. Mrs. Rhodes stated that it would pertain to employees who have retired and then returned back to work for the city.

A **motion** was made by Councilmember Witherspoon and was seconded by Mayor Protem Gordon to create a line item to track the expenditures for retirees. In discussion, Mrs. Welle asked if the request was a recommendation of the Auditor.

**Page 7. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

Mrs. Prince stated that it would be included in the guidelines. There was no further discussion. All favored the motion.

Mayor Johnson stated that on behalf of Council, he would like to commend all employees and department heads for operating within and under budget in the general fund and the utility fund. Next, Mayor Johnson noted that an article was published about the 3% budget cuts made through the State Budget and Control Board that would affect Local Government fund (Aid to Subdivisions) distributions. Mayor Johnson stated that the information is listed on the Municipal Association's website, [www.masc.sc](http://www.masc.sc).

**XI. Administrator's Report:**

**1) Farmers Telephone Cooperative's Statewide Franchise Request for Cable**

**Services-** Mrs. Rhodes stated that she had received a request from the office of the Secretary of State concerning Farmer's Telephone Cooperative's (FTC) request to enter into the cable business through a state issued certificate of franchise authority. Mrs. Rhodes stated that this would give FTC a franchise throughout the state so they would not have to enter into individual franchise agreements with every municipality. FTC would still pay the city a three percent franchise fee from their telecommunication business, but would also be adding the cable services as part of the franchise. Mrs. Rhodes stated that Time Warner also had a franchise agreement with the city at the same rate. Next, Mrs. Rhodes stated that the Secretary of State would like to receive comments or concerns from Council concerning the request and would like to know whether Council would consent to allow FTC to provide cable services within the City of Manning.

Mayor Johnson asked Mrs. Rhodes if this request would need to be reviewed by the Municipal Association of South Carolina or the City's Attorney. Mrs. Rhodes stated that the form received from the Secretary of State's office was just requesting information about the City's franchise fees, procedures for entering franchise agreements and any problems that the city had encountered. In addition, Mrs. Rhodes stated that if FTC is allowed a statewide franchise agreement, they would not have get individual agreements with each municipality. Next, Mrs. Rhodes stated that that she would like to recommend that Council consent to allow FTC to provide cable services within the city limits of Manning through their statewide franchise agreement.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Georgia to give consent to Farmers Telephone Cooperative's initiative to apply for a statewide franchise agreement for cable services.

In discussion, Councilmember Welle asked Mrs. Rhodes if the State Law has changed concerning the procedures in getting franchise agreements with individual

**Page 8. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

municipalities and also whether Time Warner would have to do the same thing in order to compete with FTC. Mrs. Rhodes stated that Time Warner could also request a

statewide franchise instead of going to each individual municipality. In addition, Mrs. Rhodes stated that the representative from the Secretary of State's office only needed the city's consent and also any problems that the city would like addressed concerning the franchise agreement.

Next, Mayor Johnson asked if Council was only providing consent for the state issued certificate of authority. Mrs. Rhodes stated that if every municipality consents to FTC's request then the state would proceed with a state issued certificate of franchise authority. Councilmember Georgia asked Mrs. Rhodes if she would have the City Attorney review the request. Mrs. Rhodes stated that she would. In addition, Mrs. Rhodes stated that she had reviewed the current franchise agreements with Farmers Telephone and Time Warner and realized that Farmers Telephone does not include cable services as part of their agreement. There was no further discussion. All favored the motion.

**2) Annexation on Raccoon Road.** Mrs. Rhodes stated that she has been working to extend the annexation further out Hwy. 261 and on Raccoon Road. Mrs. Rhodes stated that four properties are requesting to be annexed in on Raccoon Road that connect to the Manning Early Childhood Center. However, the National Guard Armory would also need to be annexed into the city in order to get the apartment complex and the Bagnal Park subdivision into the city. Mrs. Rhodes stated since the National Guard Armory is owned by the state, the city would have to hold a Public Hearing before the annexation process starts that would allow the citizens to voice their concerns. Then, Mrs. Rhodes stated that the Public Hearing would be scheduled during the September Council meeting. In addition, Mrs. Rhodes stated that the other two properties requesting annexation would be Our Lady of Hope Catholic Church and a tract of land (approximately 1 acre) next to the apartment complex. Mrs. Rhodes stated that she had sent letters to each property owner on Hwy. 261 and on Raccoon Road and have received responses and signed annexation permission forms.

Next, Mayor Johnson stated that at some point in time, a feasibility study would have to be done to see whether Council would want to annex the properties into the city limits and if there would be a benefit to the city from the annexation. Mrs. Rhodes stated that at the next Council meeting she would present Council with information concerning police protection and the projected revenues from the proposed annexation.

**Page 9. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

Councilmember Witherspoon asked Mrs. Rhodes the status of annexing the businesses along Hwy. 261. Mrs. Rhodes stated that she had sent letters to each property owner and had received a response from some of the owners. Mrs. Rhodes stated that after calculating what their property taxes, business license fees and water bills would be if annexed in, the existing businesses would not be willing to take on the added cost.

Councilmember Georgia asked the location of the vacant tract of land that was proposed to be annexed in. Mrs. Rhodes stated that she would show Councilmember Georgia a map of where the property was located and noted that the it is also contiguous to the other properties to be annexed in.

Councilmember Welle asked if the church could be annexed in now since it is already contiguous to the properties within the city limits. Mrs. Rhodes stated it would be up to Council whether they would want the church annexed in now or annexed during the same time as the other proposed properties.

Councilmember Welle stated that she would recommend that the church be annexed in now. Mrs. Rhodes stated that she would be put it on the Agenda for September.

- 3) **Business licenses-** Assessments are due for businesses that did not report their gross income correctly. Mrs. Rhodes stated that last year Council voted to send assessment letters to businesses who under reported their gross income and would owe over \$25.00 in business license fees based on information received by the SC Department of Revenue. After a review of the list for this year, Mrs. Rhodes stated that the assessment would only affect thirteen businesses and would bring in \$175.00. Mrs. Rhodes asked Council to approve a request to apply the same procedure for assessments again this year.

A **motion** was made by Councilmember Welle and was seconded by Mayor Pro-tem Gordon to send assessment letters to businesses who underpaid their business licenses and would owe \$25.00 or more based on information received from the SC Department of Revenue. There was no discussion. All favored the motion.

- 4) **Weldon Porch Party-** This event would be held September 18<sup>th</sup> from 6 p.m. to 8 p.m. as a fundraiser for Weldon Auditorium. Tickets are \$20.00. Brooks Street

**Page 10. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

would be closed during the event. Mayor Johnson asked Council to contact the Clerk if they would like to purchase tickets.

- 5) Participation in Weldon Funding-** A letter was enclosed in Council's packet from Clarendon County Council asking for participation in the Weldon Funding.
  
- 6) Trash Cans-** A letter was enclosed in Council's packet from Clarendon County Council responding to the city's request that the County pay for the purchase of eight trash receptacles that would be placed around the Court House. Mrs. Rhodes stated that Clarendon County Council decided not to participate and provided information on grant funding through SC Palmetto Pride. Mrs. Rhodes stated that the trash receptacles would soon be placed around the downtown area.

Mayor Johnson asked Mrs. Rhodes if the city would be applying for grants through SC Palmetto Pride. Mrs. Rhodes stated that it would be up to Council what direction they would like to take. Next, Mayor Johnson stated that it would be prudent for the city to apply for grants for the trash receptacles. In addition, Mayor Johnson stated that the letter from Clarendon County Council concerning funding for the Weldon requested a response from City Council. Mrs. Rhodes recommended that the city participate in a naming opportunity for the Weldon Auditorium and asked Council to consider the amount to donate and what type of naming opportunity they would like.

- 7) I-95 Water Line Extension-** The city would be applying to SC Department of Health and Environmental Control (DHEC) for a construction permit and the Department of Transportation (DOT) for an Encroachment Permit. The process may take approximately 3-6 weeks before the ground breaking.
  
- 8) Summerton Wastewater line-** Summerton would be submitting a request for their construction permit within 90 days and should have approval by December. The city should be reimbursed for its portion of the funding once everything is approved by USDA and the funds are released.

**Page 11. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

**9) Sidewalks-** In response to Council's concerns last month, Mrs. Rhodes stated that she had contacted DOT and was informed that there was no money available in their current budget for new sidewalks. Mrs. Rhodes stated that she had spoken to Mr. Tindal, Superintendent of Clarendon School District II concerning sidewalks. Mr. Tindal stated that he would look into the "Safe Routes To School" program to see if the school district could apply for funding of sidewalks along Alfred Henry Drive. Mrs. Rhodes stated that if the school district was successful in their application, Council would need to consider partnering with the school district to take over ownership and maintenance of the sidewalk.

**10) Ditches-** Mrs. Rhodes spoke with a representative of DOT concerning cleaning of ditches. Mrs. Rhodes stated that if the ditch was not owned by DOT and was located on private property, DOT would not clean the ditch. However, if the ditch was owned by DOT and it passed through private property, they would clean it with written permission of the property owner. Mrs. Rhodes stated that she had a form that could be completed by property owners. Next, Mrs. Rhodes stated that in 2005, Council had a drainage study completed that recorded all the private ditches and recommendations for ways to fix some of the drainage ditches. Then, Mrs. Rhodes stated that there might be funding available through the Community Development Block Grant Program (CDBG) for drainage problems if it was a health hazard and could be justified. Mrs. Rhodes asked Council if this grant is something Council would like to pursue.

Mayor Johnson stated that it was the purpose of the study. In addition, Mayor Johnson stated that Mr. Marvin Stevenson, SCDOT Highway Commissioner pledged to work with the cities and work on their behalf. Mayor Johnson recommended that Council invite him to a Council meeting so that Council could express their concerns on ditches and sidewalks.

Councilmember Georgia asked for an update on the Utility Building. Mrs. Rhodes asked if she could discuss it in Executive Session since it was still a contractual matter.

A) Departmental Reports: Included in Council's packet as information.

**XII. New Business:**

**A. Resolution to make an application for funding from the CDBG Program to develop a sustainable community in District 4.**

A **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Georgia to approve the Resolution as presented. In discussion,

**Page 12. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

Mrs. Rhodes stated that the Resolution would commit Council to submit the grant application and to fund the program with \$50,000.00 which would include in-kind services. Mayor Johnson stated that the program would also enhance District 4. There was no further discussion. All favored the motion.

**B. Request for Approval of Loan/Grant Application for I-95 Water Line Extension.**

Mayor Johnson stated that the city had been offered a loan/grant through Black River Electric Cooperative to help fund the water lines going to Paxville. Mayor Johnson asked Mrs. Rhodes to comment. Mrs. Rhodes stated that Black River Electric had offered a grant/loan of \$1,000,000.00 and that the city had also received \$70,000.00 from the State Budget and Control Board. In addition, Mrs. Rhodes stated that Council had approved \$300,000 for the project which means the city has \$1,688,776 to do the final project. The city's engineers have written an application to the USDA for a grant/loan for the remaining amount. Mrs. Rhodes asked for Council's approval to apply to USDA for the rest of the project. Mrs. Rhodes stated that she would continue to look for other grant opportunities. Mayor Johnson asked Mrs. Rhodes how the city would pay back the portion that would be a loan. Mrs. Rhodes stated that the city is just applying for funding and the repayment agreement has not been finalized.

A **motion** was made by Councilmember Witherspoon and was seconded by seconded Mayor Pro-tem Gordon to apply for the loan/grant in the amount of \$1,688,776.00 through USDA for the I-95 Water Line Extension to Paxville. In discussion, Councilmember Welle asked if the request was to apply for the loan only. Mrs. Rhodes stated that it was and that Council would have to vote on this again after the USDA determined how much of a grant and loan they would award the city. There was no further discussion. All favored the motion.

**C. Discussion of Council Appointment to Board.**

Municipal Election Commission      Unexpired Term ending June 30, 2012  
Mr. James Zimmerman (Replacement needed)

Mayor Johnson stated that Mr. Zimmerman had served on the Municipal Election Committee and that Council voted last month to appoint him to serve on the Zoning Board of Appeals thereby creating a vacancy on the Municipal Election Commission. Mayor Johnson asked Council for nominations of anyone willing to serve on the Municipal Election Commission. Councilmember Witherspoon nominated Mr. Willie Sowell as a replacement. There were no other nominations.

A **motion** was made by Councilmember Witherspoon and was seconded by Councilmember Georgia to appoint Mr. Willie Sowell as a member of the Municipal Election Commission. There was no discussion. All favored the motion.

**XIII. Councilmembers' Comments**

**Councilmember Welle**

Councilmember Welle asked for an update on the dumping in the Pine Knoll area.

Mrs. Rhodes stated that she spoke with Chief Garrett and would follow up with him.

Councilmember Welle asked Mrs. Rhodes to make sure that both ends of the area are checked including the area near the bridge leading into Pine Knoll, the areas off of Sunset Drive and Rudy Road and also Pickwood Drive.

**XIV. Executive Session**

- 1) Public Works Department- Contractual matters concerning water and sewer
- 2) Police Department- Personnel Matter.
- 3) Administration Department- Personnel Matter.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Georgia to enter into Executive Session to discuss contractual matters concerning water and sewer in the Public Works Department, a personnel matter in the Police Department, and a personnel matter in the Administration Department. There was no discussion. All favored the motion.

Following Executive Session, the following action was taken:

A **motion** was made by Councilmember Welle and was seconded by Councilmember Georgia to accept the recommendation from the Chamber Infrastructure Committee and instruct the Administrator to facilitate a reconvening of the Regional Wastewater System's Oversight Committee. In discussion, Mayor Johnson stated that in December, 2007, Council signed a Regional Wastewater Agreement with surrounding municipalities and the committee had some concerns. Mayor Johnson stated that the oversight committee would review those concerns. There was no further discussion. All favored the motion.

A **motion** was made by Councilmember Witherspoon and was seconded by Mayor Protem-Gordon to approve an easement for 20 feet wide for 238 feet on Wastewater Lane to USDA. There was no discussion. All favored the motion.

Mrs. Rhodes stated that she had recommended to Council that Major Blair Shaffer be promoted to the position of Chief of Police for the City of Manning once Chief Garrett officially takes office as Sheriff of Clarendon County January 6, 2009. Mrs. Rhodes stated that Council had approved the recommendation and that she would like to officially announce the promotion and congratulate him.

**Page 14. Minutes of the Regular Meeting of Manning City Council, August 18, 2008.**

Major Shaffer thanked Mrs. Rhodes for her recommendation and also thanked Council for their confidence in him. In addition, Major Shaffer stated that he would continue to run the Police Department in the same manner and that he looks forward to working together with the Clarendon County Sheriff's Department in January, 2009. Mayor Johnson thanked Major Shaffer.

Next, Mayor Johnson reminded Council that when traveling on official business, in an official capacity, that itemized bills are needed in order to be reimbursed by the City.

**XV. Adjournment**

A **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Witherspoon to adjourn. There was no discussion. All favored the motion.

**Time: 9:10 p.m.**

Respectfully submitted,

Daun Davis  
Administrative Services Coordinator/Clerk