

**MINUTES OF THE REGULAR MEETING
OF THE
MANNING CITY COUNCIL**

Monday, June 15, 2009
6:00 p.m.

Breedin Assembly Room
City Hall

Members Present:

Mayor Johnson
Mayor Pro-tem Gordon
Councilmember Davis
Councilmember Georgia
Councilmember Welle
Councilmember Witherspoon

PUBLIC HEARING

Budget for Fiscal Year 2009-2010

Mayor Johnson opened the Budget Public Hearing for the Fiscal Year Ending June 30, 2010 welcoming all present. Mayor Johnson stated that according to state law, Council must hold a public hearing on the budget before it is passed. Next Mayor Johnson asked anyone who would like to make a comment in favor or against the proposed budget to come forward to sign the sign-in sheet provided.

Mayor Johnson asked Council if there were any comments concerning the budget. There were none. Following, Mayor Johnson commended Mrs. Rhodes, the city staff and Department Heads for the hard work put forth on the budget. In addition, Mayor Johnson noted that all requests made by each department were approved and also noted that the reassessment of real property allowed the city to realize more revenue. Next, Mayor Johnson reviewed the following concerning the budget:

- Property taxes were increased by 3% for the first time in several years.
- All employees would get a 1.5% cost of living raise.
- The Police Department would be able to purchase 6 vehicles.
- The lease payments on the new City Hall have been included in the budget.

Following, Mayor Johnson stated that the budget did not include revenue from the lease or sale of the existing City Hall. Mrs. Rhodes stated that the property tax increase of 3% on a \$100,000 home would amount to \$17.60. No one came forward and Mayor Johnson brought the Public Hearing to a close.

Page 2. Minutes of the Regular Meeting of Manning City Council, June 15, 2009.

Monday, June 15, 2009
6:30 p.m.

Breedin Assembly Room
City Hall

Members Present:

Mayor Johnson
Mayor Pro-tem Gordon
Councilmember Davis
Councilmember Georgia
Councilmember Pack
Councilmember Welle
Councilmember Witherspoon

- I. Welcome/Introductory Remarks:** Mayor Johnson welcomed all present and stated that the media was notified. Mayor Johnson acknowledged the following:

News Media: Cathy Gilbert- *Manning Times*.
Others: Mr. Larry Williamson, Manning Zoning Board of Appeals.
Ms. Burgess and the Wateree Community Action Youth
Leadership participants.

- II. Invocation:** Councilmember Ervin Davis.

- III. Pledge:** Councilmember Welle.

IV. Approval of Agenda:

A **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Welle to approve the agenda as presented. There was no discussion. All favored the motion.

V. Minutes:

Minutes of the Regular Meeting of City Council, May 18, 2009.
Minutes of a Special Called Meeting of City Council, May 28, 2009

A **motion** was made by Councilmember Welle and was seconded by Mayor Pro-tem Gordon to approve the minutes of the Regular Meeting of City Council, May 18, 2009, as presented. There was no discussion. All favored the motion.

A **motion** was made by Councilmember Witherspoon and was seconded by Mayor Pro-tem Gordon to amend the minutes of a Special Called Meeting of Manning City Council, May 28, 2009, to reflect that Councilmember Welle had an excused absence due to

Page 3. Minutes of the Regular Meeting of Manning City Council, June 15, 2009.

illness in her family. There was no discussion. All favored the motion.

VI. Citizens' Comments: None.

VII. Committee Reports: None.

VIII. Mayor's Report: Mayor Johnson announced that the Municipal Association of South Carolina had appointed him to serve on a municipal oversight committee. This committee will oversee the financial requirement of cities and towns concerning timely audits required by law.

Next, Mayor Johnson stated that the grand opening of the Farmers' Market was held June 13, 2009. Mayor Johnson thanked Mrs. Rhodes, Mrs. Adger, Mr. Hardy and everyone who participated in the opening of the market. Mayor Johnson encouraged everyone to come out and support our farmers.

IX. Public Presentation:

Check Presentation.....Get Weldon Going! Committee

Mayor welcomed Mrs. Land and Mrs. Sandi Tucker and presented them with a "Big Check" for \$10,000.00. On behalf of Manning City Council, Mayor Johnson thanked them for all that they have done and for allowing Council to play a small part in the completion of this project.

Mrs. Land stated that the donation made by the City of Manning will be used to for the Brooks Street Plaza in which the City of Manning will be credited. Mrs. Land thanked Council and Mrs. Rhodes for their support and stated that the ground breaking for the next phase of the project would be held at 5:30 p.m. on June 29, 2009. Mayor Johnson stated a motion to make the donation was made on April 20, 009 and was passed unanimously by Council in support of a great cause.

X. Finance Director's Report: Included in Council's packet for review.

Finance Report for the month ending May, 2009

General Fund unrestricted:	<u>\$1,881,490.00</u>
Total unrestricted GF	1,881,490.00
General Fund restricted:	\$ <u>122,728.00</u>
Total restricted GF	122,728.00
Interest Earned (GF):	\$ 1,621.00

Page 4. Minutes of the Regular Meeting of Manning City Council, June 15, 2009.

Utility Fund unrestricted:	\$ <u>1,075,252.00</u>
Total unrestricted UF	\$ 1,075,252.00
Utility Fund restricted/reserved:	\$ <u>1,102,563.00</u>
Total restricted/reserve UF	1,102,563.00
Interest Earned (UF)	\$ 853.00
Special Fund:	\$ <u>72,485.00</u>
Total Special Fund	\$ 72,485.00

We have completed the 11th month into the budget year which is 91% with a remainder of 9%.

REVENUE

	YTD <u>Spent</u>	Percent <u>Collected</u>
YTD GF Revenue	\$2,655,360	79%
YTD UF Revenue	\$1,884,290	96%

EXPENDITURES

General Fund

	YTD <u>Spent</u>	Percent <u>Spent</u>
YTD GF	\$3,182,233.00	94%

Utility Fund

	YTD <u>Spent</u>	Percent <u>Spent</u>
YTD SPENT	\$1,748,082.00	89%

Mrs. Prince asked if there were any questions.

Page 5. Minutes of the Regular Meeting of Manning City Council, June 15, 2009.

Mayor Johnson asked if each department would come in under budget. Mrs. Prince stated that all departments appear to come under budget with the exception of the Non-Departmental budget. Mayor Johnson stated that it is due to the SC Department of Transportation (SCDOT) reimbursements. Mrs. Rhodes stated that SCDOT is holding a number of reimbursements from various cities towns throughout the state. In addition, Mrs. Rhodes stated that SCDOT is auditing each phase of an enhancement project because the Department of Transportation on the federal level is requiring the Department of Transportation on the state level to adhere to their regulations and guidelines. Mrs. Rhodes stated that she had just received the audit report on Phase IV and that Phase V and Phase VI is still ongoing.

XI. Administrator's Report:

- 1) **Paxville Waterline Project** –The Letter of Conditions from the USDA for the Paxville project should be received by next month's council meeting.
- 2) **Wastewater Treatment Plan Upgrade**- A draft of the study has been received and will be reviewed for changes before presenting it to Council. Approximate cost to upgrade from a 2.5 mgd to a 5.0 mgd is \$19,000,000.
- 3) **FY' 2007-2008 Audit**- A draft audit has been received. Mrs. Rhodes will be working on the the MD&A letter and the auditor is working on completing the audit.
- 4) **Groundbreaking Ceremonies**- A groundbreaking ceremony for the Weldon Auditorium would be held on Friday June 29th@ 4:00 . A ground breaking for the Habitat Village Renaissance Project would be held on Friday, June 19th at 4:00 p.m. at the corner of Dinkins and Durant Street.
- 5) **Main Street Manning**- The 2nd Merchant's Roundtable meeting would be held at 8:00 a.m. at Sweet Sensations. This meeting is sponsored by the Economic Restructuring Committee of Main Street Manning to bring the downtown businesses together to gather ideas on improving the downtown area and to exchange ideas.

A) Departmental Reports: Included in Council's report as information.

XII. Old Business:

A. Ordinance No. 2009- 07 (Second Reading) An Ordinance to amend the Ordinance to raise revenue and levy taxes for the City of Manning, South Carolina for the Fiscal Year Ending June 30, 2010.

Mayor Johnson stated that Council has been presented a balanced budget that shows a small net income in the Utility Fund and a balanced budget in the General Fund Mayor Johnson thanked the Administrator and staff for their work in preparing the budget.

Page 6. Minutes of the Regular Meeting of Manning City Council, June 15, 2009.

Mrs. Rhodes stated that the budget included a 3% millage increase for real and personal property, and an amended rate schedule for commercial dumpsters. It also includes 1.50% cost of living increase for all employees, lease/ purchase payments for the new City Hall, one new position in the Administration Department, vehicles for the Police Department, a vehicle for the Fire Department, match money for a potential CDBG application for N. Mill Street and match money for a new SCDOT streetscaping plan. The Utility budget includes \$54,780.00 for the contract for the operation and maintenance for the Wyboo Plantation, an upgrade of the computer server, and one new position in the Street Department. Mrs. Rhodes stated that the 3% millage increase will bring in revenues of approximately \$45,971.

Mrs. Rhodes stated that with the reassessment revenues, she has been in contact with the county Auditor to make sure that the numbers are correct and will remain conservative in spending.

A **motion** was made by Councilmember Pack and was seconded by Councilmember Georgia to approve the ordinance as presented. There was no discussion. All favored the motion.

XIII. New Business:

- A. Zoning Ordinance No. 2009-04M (First Reading). An ordinance to re-zone a portion of property located on South Church Street, Tax Map No. 187-04-03-004-00, owned by Clarendon Hospital District, from Residential-20 (RS-20) to Office Commercial (OC).**

A **motion** was made by Councilmember Davis and was seconded by Mayor Pro-tem Gordon to approve the ordinance as presented. There was no discussion. All favored the motion.

- B. Zoning Ordinance No. 2009-05M (First Reading). An ordinance to re-zone property located at 15 E. Hospital Street, Tax Map No. 187-04-01-021-00, owned by Charles Broadway, from Office Commercial (OC) to General Commercial (GC).**

A **motion** was made by Councilmember Pack and was seconded by Councilmember Georgia to approve the ordinance as presented. In discussion, Mrs. Rhodes stated that the Planning Commission was unable to hear the re-zoning request because there was not a quorum at the meeting. The Planning Commission has re-scheduled the meeting for July 13, 2009.

Mayor Johnson noted that Council will have a Public Hearing and 2nd reading of the ordinance at the July Council meeting. There was no further discussion. All favored the motion.

XIV. Councilmembers' Comments:

Councilmember Pack

Councilmember Pack stated that there was a Neighborhood Watch Meeting in his neighborhood that he was unable to attend. Councilmember Pack stated that he understood that it was a good meeting.

XV. Executive Session:

- 1) Administration Department: Personnel Matter.**
- 2) Public Works Department: Personnel Matter.**

A **motion** was made by Councilmember Davis and was seconded by Mayor Pro-tem Gordon to enter into Executive Session to discuss a personnel matter in the Administration Department and Public Works Department. There was no discussion. All favored the motion.

Following Executive Session, no action was taken.

XVI. Adjournment:

A **motion** was made by Councilmember Pack and was seconded by Councilmember Welle to adjourn. There was no discussion. All favored the motion.

Time: 7:09 p.m.

Respectfully submitted,

Daun Davis
Administrative Services Coordinator/Clerk