

**MINUTES OF THE REGULAR MEETING
OF THE
MANNING CITY COUNCIL**

Monday October 15, 2007
6:30 p.m.

Breedin Assembly Room
City Hall

Members Present:

Mayor Johnson
Mayor Pro-tem Gordon
Councilmember Davis
Councilmember Georgia
Councilmember Pack
Councilmember Welle
Councilmember Witherspoon

Members Absent:

Welcome/Introductory Remarks: Mayor Johnson welcomed all present and stated that the media was notified. Mayor Johnson acknowledged the following:

News Media: Eric Goold, Manning Times
Sharron Haley, The Item

Others: Mr. Larry Williamson, Manning Zoning Board of Appeals.
Mr. Dennis Craven, Owner, Stokes Craven Ford.

II. Invocation: Councilmember Ervin Davis.

III. Pledge: Councilmember Gregory Witherspoon.

IV. Approval of Agenda:

Mayor Johnson asked Council to amend the Agenda to add the following items:

- under Item XI, Citizen's Comments, Mr. Dennis Craven who asked to speak to Council.
- Executive Session for a Personnel Matter in the Police Department.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Davis to approve the agenda as amended. There was no discussion. All favored the motion.

V. Minutes:

Minutes of the Regular Meeting of City Council, September 17, 2007.

A **motion** was made Mayor Pro-tem Gordon and was seconded by Councilmember Georgia to approve the Minutes of September 17, 2007 as presented. There was no discussion. All favored the motion.

VI. Citizen's Comments:

Mayor Johnson welcomed Mr. Craven, owner of Stokes Craven Ford.

Mr. Dennis Craven.....Supporter of Pig Tales BBQ Festival

Mr. Craven thanked Council for the opportunity to share information on behalf of the organizers of Pig Tales BBQ Festival. Mr. Craven expressed their appreciation of the support of the city to make the event a success. Mr. Craven stated that 30 judges, and 18 cooking teams from other cities and towns arrived, bringing many visitors to the city. Mr. Craven thanked Council for helping to bring in revenue to the city and thanked the city staff for preparing the area before and after the event.

Mayor Johnson thanked Mr. Craven for being the number one supporter of the festival and congratulated his team, the Taste of Clarendon of Manning, for winning first prize as the best the title of Best Barbeque. Mayor Johnson also stated that he received many compliments from the public for what was done by the staff for providing the services needed.

Councilmember Welle commended Mr. Craven and Team Clarendon for winning and for his efforts in supporting the event for the Friends of the Library.

VII. Committee Reports: None.

VI. Mayor's Report:

Mayor Johnson stated that the Mayor's Report was included in Council's packet as information.

IX. Public Presentation:

Mayor Johnson introduced Mr. Joe Smoak, Executive Director and Mrs. Jean Griggs, Event Coordinator for the SC Employer Support for the Guard and Reserve Committee.

SC Employer Support for the Guard and Reserve Committee:

**Joe Smoak, Executive Director
Mrs. Jean Griggs, Event Coordinator**

Col. Ret. Smoak, complimented the city for its cleanliness and its leadership. In addition, Col. Smoak stated his Committee is requesting Council to sign a Statement of Support for the Guard and Reserve in which Council agrees to the following:

- Employment will not be denied because of service in the Guard and Reserve.
- Employee job and career opportunities will not be limited or reduced because of service in the Guard or Reserve.
- Employees will be granted leaves of absence for military service in the Guard or Reserve, consistent with existing laws, without sacrifice of vacation.
- The agreement and its resultant policies will be made known throughout our organization.

Mayor Johnson read the Statement of Support and asked Council for a motion to allow the him to sign the Statement of Support.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Pack to allow the Mayor to sign the Statement of Support. There was no discussion. All favored the motion.

Mayor Johnson noted that the Statement of Support was also signed by the Chairman of the National Committee for Employer Support of the Guard and Reserve and also by the Secretary of Defense.

In addition, Mayor Johnson thanked Col. Smoak for what his organization is doing and also for complimenting the city.

Next, Mayor Johnson read a copy of a Resolution received from Clarendon County Council declaring their support of the Character Education Program and declaring Clarendon County a County of Character. Mayor Johnson stated that the city is a partner with Clarendon School District II and that it is the desire of Clarendon School District II that other municipalities support the program.

X. Finance Director's Report:

October 2007

General Fund Unrestricted:	\$1,197,233.00
Total Unrestricted GF	\$1,697,233.00
General Fund Restricted:	\$ 55,492.00
Total Restricted GF	\$ 55,492.00

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Interest Earned (GF):	\$ 7,362.00
Utility Fund Unrestricted:	\$1,194,526.00
Total Unrestricted UF	\$1,194,526.00
Utility Fund Restricted/Reserved:	\$1,312,549.00
Total Restricted/Reserve UF	\$1,312,549.00
Interest Earned (UF)	\$ 9,638.00
Special Fund:	\$ 57,957.00
Total Special Fund	\$ 57,957.00

Financial reports are unadjusted totals due to forthcoming audit for FY 06 and 07. We are three months into the budget year which is 25% with a remainder of 75%.

REVENUE

	<u>Current</u>	<u>Percent Collected</u>
YTD GF Revenue	\$ 572,706	16%
YTD UF Revenue	\$ 503,857	28%

EXPENDITURES

	<u>YTD Spent</u>	<u>Percent Spent</u>
Legislative	\$ 21,308.00	22%
Judicial	\$ 15,500.00	17%
Administration	\$100,930.00	23%
Non-Departmental	\$140,374.00	46%
Police	\$287,175.00	25%
Fire	\$103,108.00	20%

Street	\$180,612.00	18%
YTD GF	\$848,936.00	24%

UTILITY FUND

	YTD <u>Spent</u>	Percent <u>Collected</u>
Utility	\$384,806.00	22%

XI. Administrator’s Report:

Mrs. Rhodes gave the following report:

- 1) **Palmetto Pride Tree Grant-** The grant was approved for 45 trees—34 Dogwood and 11 Maple trees which will be picked up on Wednesday October 18, 2007. The trees will be planted along the right-of-ways along Old Georgetown Road, Sunset Drive and on the grounds at City Hall.
- 2) **Annexation of Pine Knoll Phase II Subdivision-** After researching the developer’s request to annex the property he owns, it was discovered that they are not contiguous to the city limits. It was further discovered that the developer had sold the lots to the individual homeowners. Therefore, a neighborhood meeting will be scheduled to talk with each owner to see who would be interested in annexing their property and to sign the necessary documents.

In addition, the developer is starting Phase III of the subdivision. Contact will be made with the developer concerning annexing this phase before the lots are sold.

- 3) **Water & Sewer-** The city’s Wastewater Treatment Plant was featured in the Fall issue of the SC Rural Water Association Magazine. A copy of the article is included in Council’s packet as information.

In addition, Mrs. Rhodes distributed to Council a map and a copy of the franchise extension request that was submitted to Clarendon County for Highway 261 and the Town of Paxville. Research was done to identify the population, who would be served under this agreement and what grant monies are available. The Town Council of Paxville has signed a Resolution allowing the City of Manning to provide water and sewer service to the Town of Paxville. The County Planning Commission will

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review the request in November 2007 and it must pass three readings of County Council before approved.

4) Meetings:

Clarendon County Comprehensive Public Hearing-

Oct. 16th , 6:00 p.m., F.E. DuBose Auditorium

Historic Designation Workshop-

Nov. 29th, 6:00 p.m., Manning High School

5) Leadership Clarendon – Mrs. Mary Prince and Mr. Russell Miller have been selected to attend this program.

6) Judicial Annex- The contractor renovating the Judicial Annex Building, Tefon Construction, anticipates completing the interior of the building by mid-to late November, 2007 but has indicated that the roof is leaking and in poor condition. Estimates are being requested on the cost of a new roof and will be brought before Council.

Mayor Johnson noted that some departments had budgeted monies in their line items to enable them to continue to provide the same level of service should annexations occur during the fiscal year.

Mrs. Rhodes stated that the Police and Fire Department do not have any concerns at the moment and that their requests will take effect if the city annexes out to Highway 261 to Interstate I-95. In addition, Mrs. Rhodes stated that after speaking with Fire Chief, Mitchell McElveen, the city would maintain their ISO rating of 4 as long as property annexed is within a five-mile radius of the fire station.

XII. Old Business:

A. Discussion of a replacement on the Tree and Beautification Board.

Mayor Johnson asked if Council had any nominations.

Mrs. Rhodes indicated that Mrs. Sara Ann Aycok, Co-Chairman of the Tree and Beautification Board, indicated that Mr. Lee Stogner stated that he would be willing to serve on the Board.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Pack to appoint Mr. Lee Stogner to the Tree and Beautification Board. There was no discussion. All favored the motion.

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B. Discussion of filling a vacancy of a replacement for the Alternate on the Manning Planning Commission Board.

Mayor Johnson stated that there is a vacancy for the position of an Alternate on the Manning Planning Commission Board.

A **motion** was made by Councilmember Witherspoon and was seconded by Mayor Pro-tem Gordon to appoint Mr. Arthur Moyd to the Manning Planning Commission Board. There was no discussion. All favored the motion.

C. Resolution to Amend Article IV, Section B, Holiday Leave Time, of the City of Manning Policy and Procedures Manual.

Mayor Johnson stated that last month Council had discussed the Christmas Holiday leave time for the City of Manning. Mayor Johnson stated that a Resolution was included in Council's packet.

Mrs. Rhodes distributed to Council a chart of the Holidays observed by the City, County, State and Federal Governments.

Mayor Johnson stated that the Resolution indicates that President's Day and the day after Christmas be added to the city's list of observed holidays.

Mrs. Rhodes stated that after comparing the holidays observed by each government entity versus the existing holidays observed by the city, her suggestion was to add the day after Christmas and then President's day because the state and federal governments are closed.

Mayor Johnson stated that the state gives Christmas Day and the day after Christmas Day as observed holidays and that the Governor usually signs a proviso to give state employees Christmas Eve as a holiday.

In addition, Mayor Johnson stated that his recommendation would be that the city take off Good Friday as an observed Holiday and add President's Day and the Day after Christmas.

After some discussion, a **motion** was made by Councilmember Welle and was seconded by Mayor Pro-tem Gordon to table the Resolution until next month. There was no further discussion. All favored the motion.

XIII. New Business:

- A. Zoning Ordinance No. 2007-01M (First Reading) An Ordinance to re-zone property located along Sunset Drive/South Carolina Highway 301, owned by Dr. Charles R. Mitchell, from Residential-20 (RS-20) to Neighborhood Commercial (NC), Tax Map Nos. 169-12-07-012-00; 169-12-07-018-00 and 169-12-07-028-00.**

Mrs. Rhodes stated that a copy of the tax map highlighting the property the owner is requesting to be re-zoned had been distributed to Council. Mrs. Rhodes stated that the Manning Planning Commission will be reviewing the request in November and will submit a recommendation to Council whether to approve the request, followed by a Public Hearing and second and final reading in November.

A **motion** was made by Councilmember Davis and was seconded by Councilmember Pack to approve first reading of the Ordinance. There was no discussion. All favored the motion.

- B. Ordinance No. 2007-03 City of Manning Land Development Regulations.** (first reading)

Mayor Johnson asked Mrs. Rhodes to explain.

Mrs. Rhodes stated that Council had received a copy of the Land Development Regulations for review last month and that the Planning Commission will review the regulations in November. Mrs. Rhodes stated that the current zoning ordinance does not include landscaping regulations, regulations for roads, parking designs and regulations for the development of minor and major subdivisions in its text.

In addition, Mrs. Rhodes stated that she is available to schedule a workshop to review the regulations or to review them individually with Council.

A **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Pack to approve the Ordinance for first reading. There was no discussion. All favored the motion.

- C. A Resolution for the City of Manning to Participate in the South Carolina Deferred Compensation and 401(k) Retirement Plan.**

Mayor Johnson stated that the South Carolina Deferred Compensation and 401 (k) Retirement Plan is a tax-deferred savings plan for employees.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Pack to approve the Resolution.

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Mayor Johnson encouraged employees to participate and stated that representative from the South Carolina Deferred Compensation Program could meet with the employees to explain the program.

There was no further discussion. All favored the motion.

XIV. Councilmembers' Comments:

Mayor Johnson

Mayor Johnson stated that there was an article listed on the internet concerning a shooting that occurred in Tennessee during a Zoning Hearing in Council's Chambers that resulted in a distraught citizen committing suicide over a zoning request. Mayor Johnson emphasized that Council may want to consider using the metal detectors for meeting as a safety issue.

Mayor Johnson asked for an update on the assessment letters sent to the businesses that had under paid their business license fee.

Mrs. Rhodes stated that the Business License Department had received several calls and that Mrs. Adger and the Customer Service Representatives were working with the businesses to collect the fees.

Next, Mayor Johnson reminded Council of the Municipal Association's SC Road Show which will be held at the Hilton Garden Inn, Florence, SC on October 25, 2007.

XV. Executive Session:

1) Police Department: Personnel Matter

A **motion** was made by Councilmember Witherspoon and was seconded by Mayor Pro-tem Gordon to enter into Executive Session to discuss a personnel matter in the Police Department. There was no discussion. All favored the motion.

Following, Executive Session, no action was taken.

XVI. Adjournment:

A **motion** was made by Councilmember Pack and was seconded by Councilmember Georgia to adjourn. There was no discussion. All favored the motion.

Time: 7:35 p.m.

Respectfully submitted,

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Daun Davis
Administrative Services Coordinator/Clerk