

**MINUTES OF A  
PUBLIC HEARING AND  
A REGULAR MEETING  
OF THE  
MANNING CITY COUNCIL**

**Monday, May 15, 2017  
6:00 p.m.**

**Council Chambers  
Manning City Hall**

**Members Present:**

Mayor Nelson  
Mayor Pro-tem Pack  
Councilmember Davis  
Councilmember Dukes  
Councilmember Georgia  
Councilmember Gordon  
Councilmember Welle

**\*\* Public Hearing on the Comprehensive Plan Update\*\***

- I. Welcome/Introductory Remarks:** Mayor Nelson welcomed everyone to the Public Hearing on the proposed 2017-2027 Comprehensive Plan Update.

News Media attending: Bobby Baker, *The Manning Times*.  
Jim Hilley, *The Item*. - Yes

Mr. Tanner discussed the proposed plan and asked Council if there were any questions. In addition, Mr. Tanner stated that there has not been an update since 1996 and that Council is required by law to update the Comprehensive Plan every ten years. The Plan document identifies Manning's current conditions, formulates a strategic plan and that lists a series of goals and objectives to make Manning a livable and vibrant community. Once the Comprehensive Plan is adopted, it will be used to update the zoning ordinance as a tool to grow the city.

Mayor Nelson encouraged Council to read the proposed update thoroughly. Mr. Tanner stated that there was public input on the plan and public participation and Council is required to have a public hearing before final adoption. Mayor Nelson asked that anyone wishing to speak for or against the comprehensive plan to complete the sign-in sheet. No one came forward. Mr. Jim Hilley asked if the plan was different since the last one approved in 1996. Mr. Tanner stated that he would send him a copy of the plan update and stated that Mrs. Landfried was available to answer any questions. Next Mr. Tanner stated that he would ask Council to adopt the plan tonight.

**II. Adjournment:**

A **motion** was made by Mayor Pro-tem Pack and seconded by Councilmember Gordon to adjourn. There was no discussion. All favored the motion.

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**Monday, May 15, 2017  
6:30 p.m.**

**Council Chambers  
Manning City Hall**

**Members Present:**

- Mayor Nelson
- Mayor Pro-tem Pack
- Councilmember Davis
- Councilmember Dukes
- Councilmember Georgia
- Councilmember Gordon
- Councilmember Welle

**Regular Meeting**

**I. Welcome/Introductory Remarks:** Mayor Nelson welcomed everyone to the regular meeting of Manning City Council.

News Media: Bobby Baker, *The Manning Times*.  
Jim Hilley, *The Item*.

**II. Invocation:** Rev. Ervin L. Davis, Sr. Pastor, First Servant’s Church, Manning, SC.

**III. Pledge:** Councilmember Julius Dukes Jr.

**IV. Approval of Agenda:**

A **motion** was made by Councilmember Welle and was seconded by Councilmember Georgia to approve the agenda. There was no discussion. All favored the motion.

**V. Minutes:**

**Minutes of a Regular Meeting of City Council, April 17, 2017.**

A **motion** was made by Councilmember Georgia and was seconded by Mayor Pro-tem Pack to approve the minutes of a Regular Meeting of City Council April 17, 2017. There was no discussion. All favored the motion.

**VI. Citizens' Comments:** None.

**VII. Committee Reports:** None.

**VIII. Presentations:**

**1) Manning High Boys Junior Varsity Basketball Team.....Mayor Julia A. Nelson**

Mayor Nelson presented the Manning High School Boys Junior Varsity Basketball team a Certificate of Recognition for being undefeated for the 2016-2017 Basketball Season. The team finished with a record of 18 wins and 0 losses for the regular season and 21-1 overall. Mayor Nelson recognized the young men on the team. In addition, Mayor Nelson thanked Coach Rolando Shuler and Coach Jersey Logan, the staff and parents for their financial and moral support.

**2) Presentation on the SCADA System for the WWTP. ....Jim Stanton and William Russell**

Mayor Nelson stated that this presentation will be postponed until next month.

**IX. Finance Director's Report:** Included in Council's packet as information. Mrs. Prince stated that we are at 83% of the budget year with 17% remaining.

**REVENUES**

<b>Type of Fund</b>	<b>Percent Collected</b>
General Fund	71%- awaiting franchise fees, business license fees and local option sales taxes
Utility Fund	180% - due to grant funds received from USDA

**EXPENDITURES**

<b>Type of Fund</b>	<b>Percent Spent</b>
General Fund	80%
Utility Fund	80%

**Bank Balances and Notes Payables Balances**

<b>General Fund Unrestricted</b>	<b>Balances</b>
Checking (A/R, A/P, Payroll, Cemetery)	\$ 3.6 million
Interest	\$ 3,200
<b>GENERAL FUND RESERVE</b>	
Police, Juror, Drug, Equitable, Fire, Farmers Market, Reserve	\$ 130,000
<b>Fire Department Extension CD</b>	\$ 50,000
<b>General Fund Notes Payable Balances</b>	\$ 786,000
<b>UTILITY FUND UNRESTRICTED</b>	\$ 3.1 million
Checking (A/R & A/P)	
Interest	\$ 2,400
<b>UTILITY FUND RESTRICTED ACCOUNTS CD's</b>	\$ 1.9 million
<b>UTILITY FUND NOTES PAYABLES BALANCES</b>	\$ 16.7 million
Special Fund Reserve (Victim's Rights, CDBG, Disaster Recovery)	\$ 124,000

**X. Mayor's Report:**

Mayor Nelson reminded everyone of the upcoming Red, White & Blue Celebration to be held on July 3<sup>rd</sup>. In addition, Mayor Nelson stated that they have been asking for supporters for the event and have received some response but still looking for more. Next, Mayor Nelson thanked the Public Safety staff, Fire and Police for the jobs they do to ensure a safe event and everyone for their contributions.

**XI. Administrator's Report:**

Budget Workshop- Mr. Tanner stated that he would like to meet with Council for a budget workshop On June 1<sup>st</sup> at 6:00 pm

S. Mill St. Streetscape- Mr. Tanner received notification of a pre-construction conference on May 23<sup>rd</sup>. Hopefully work will begin in June. Only the City Hall side will be done.

Gibbon Street Park- Looking at putting Wi-Fi service at Gibbons St. Park at a reasonable price and at the other parks as well. It will be monitored and restricted and kid-friendly.

Annual Chamber Dinner- The dinner will be held on May 25<sup>th</sup>. Council should let Ms. Davis know as soon as possible if you wish to attend.

MASC Annual Meeting- The meeting will be held in July. Council should complete worksheets and return to Ms. Davis as soon as possible.

Council Retreat- Council's Retreat is scheduled for June 23<sup>rd</sup> through the 24<sup>th</sup> at Wampee Plantation Conference Center, in Pinopolis, SC. Mr. Tanner asked Council to let him know of any topics to be discussed and if you will be bringing a guest.

Mr. Tanner stated that he will be out of town Wednesday through Saturday attending a SCMIT Annual Conference in Indianapolis.

Next, Mayor Nelson stated that she was recently elected 2<sup>nd</sup> Vice Chair of the Santee-Lynches Regional Councils of Government. They meet quarterly.

Departmental Reports: Included in Council's Packet.

## **XII. Old Business:**

- 1) Ordinance No. 2017-01(Second Reading). An Ordinance to Adopt the 2017-2027 City of Manning Comprehensive Plan as required by the South Carolina Local Government Planning Enabling act of 1994, as amended.**

A **motion** was made by Councilmember Welle and was seconded by Councilmember Georgia to table the ordinance until the next regular meeting in order to give Council more time to review the plan documents. There was no discussion. All favored the motion.

## **XIII. New Business:**

- 1) Ordinance No. 2017-02 (First Reading). An Ordinance to Amend the Ordinance to Raise Revenue and Levy Taxes for the City of Manning, South Carolina for the Fiscal Year Ending June 30, 2018.**

Mr. Tanner stated that this ordinance was for first reading of the 2017-2018 budget that was discussed earlier.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Gordon to approve the ordinance for first reading. There was no discussion. All favored the motion.

- 2) Zoning Ordinance No. 2017-07M (First Reading). An Ordinance to re-zone property located at 106 N. Boundary Street, Tax Map Number 169-15-08-016-00, owned by Michael Miller, from Office Commercial (OC) to General Commercial (GC).**

Mr. Tanner stated that the re-zoning was approved by the Planning Commission to re-zone the property from Office Commercial to General Commercial. This request was submitted a year ago and was denied. The primary school is located across the street and there were questions raised about traffic.

A **motion** was made by Councilmember Davis and was seconded by Councilmember Dukes to approve the ordinance for first reading. There was no discussion. All favored the motion.

**3) Council approval to purchase properties located at 14 N. Mill Street, Tax Map # 169-15-06-032-00 and at 16 N. Mill St., Tax Map # 169-15-06-033-00 for a total of \$90,000.00.**

Mr. Tanner stated that Council's approval is needed for the purchase of the two buildings behind city hall for future expansion.

A **motion** was made by Councilmember Dukes and was seconded by Councilmember Davis to approve the purchase of properties located at 14 N. Mill Street, Tax Map # 169-15-06-032-00 and at 16 N. Mill Street, Tax Map # 169-15-06-033-00 for a total of \$90,000.00. There was no discussion. All favored the motion.

Following, Mayor Nelson stated that Council had discussed the way litter is left behind after the Striped Bass Festival. Mayor Nelson commended Mr. Hardy and his staff for the work they do in cleaning up after the festival and after the Red, White and Blue Celebration. In addition, Mayor Nelson stated that they do a great job and asked Mr. Hardy to ensure he gives his staff a good reward with a good dinner in appreciation for their services. Mayor Nelson stated that Councilmember Welle recommended putting out no-littering signs before the events to deter littering.

#### **XIV. Councilmembers' Comments:**

##### **Councilmember Dukes**

Councilmember Dukes stated that this was the time of year that mosquitos begin to come out and asked that more effort be put towards spraying. Mayor Nelson asked Mr. Hardy to confirm whether a special license is now required to operate the machine. Mr. Tanner stated that an applicator's license is required and that the city is working towards that. Once the licenses is obtained then the city can spray.

##### **Mayor Pro-tem Pack**

Mayor Pro-tem Pack asked Mr. Tanner to contact SCDOT concerning the ditches because of the upcoming rainy season.

##### **Councilmember Welle**

Councilmember Welle asked Chief Shaffer about residents contacting her about people parking in the handicap spaces at Walmart and not displaying handicapped decals when parking. Councilmember Welle asked Chief Shaffer if his department is ticketing people unlawfully parking. Chief Shaffer stated that the Police Department can enforce the handicap parking policy on Wal-Mart's parking lot. In addition, Chief Shaffer stated that they can ticket violators and that they will step up patrolling at that location and all areas.

**XV. Adjournment:**

A **motion** was made by Councilmember Georgia and was seconded by Councilmember Gordon to adjourn. There was no discussion. All favored the motion.

**Time: 7:04 pm**

**Respectfully submitted,**

Daun Davis  
Administrative Services Coordinator/Clerk