

**MINUTES OF THE REGULAR MEETING
OF THE
MANNING CITY COUNCIL**

Monday, July 20, 2009
6:30 p.m.

Breedin Assembly Room
City Hall

Members Present:

Mayor Johnson
Mayor Pro-tem Gordon
Councilmember Davis
Councilmember Georgia
Councilmember Pack
Councilmember Welle
Councilmember Witherspoon

- I. Welcome/Introductory Remarks:** Mayor Johnson welcomed all present and stated that the media was notified. Mayor Johnson acknowledged the following:

News Media: Cathy Gilbert- *Manning Times*.
Bobby Baker- *The Item*.

Others: Mr. James Zimmerman, Manning Zoning Board of Appeals.
Mr. James Darby, Executive Director, Santee-Lynch RCOG.
Mr. Dwight Stewart, Chairman, Clarendon County Council.
Mr. William Houser, Clarendon County Administrator.
Mr. Kent Evans, U.S.D.A. Representative, Kingstree, SC.
Mr. Ken Wells, Mayor Pro-tem for Summerton Town Council.
Mr. Louis Griffith, CFO/Executive V.P., Bank of Clarendon.

- II. Invocation:** Councilmember Ervin Davis.

- III. Pledge:** Councilmember Witherspoon.

IV. Approval of Agenda:

Mayor Johnson asked Council to consider amending the agenda to hear the Public Presentation at the end of the agenda.

A **motion** was made by Councilmember Davis and was seconded by Councilmember Georgia to amend the agenda to hear Item IX, Public Presentation, at the end of the Agenda. There was no discussion. All favored the motion.

V. Minutes:

Minutes of the Regular Meeting of City Council, June 15, 2009.

A **motion** was made by Councilmember Welle and was seconded by Mayor Pro-tem Gordon to approve the minutes of the Regular Meeting of City Council, June 15, 2009 as presented. There was no discussion. All favored the motion.

VI. Citizens' Comments: None.

VII. Committee Reports: None.

VIII. **Mayor's Report:** Included in Council's packet as information. On behalf of City Council, Mayor Johnson commended Chief McElveen and the Manning City Fire Department for the success of the "Boot Drive" that was held on June 26th and for raising over \$3,000 for the Sumter Chapter of the American Red Cross.

IX. Public Presentation:

**Review of draft of WWTP Upgrade Study..... C. Douglas Clary, Jr., P.E.
Hybrid Engineering,**

Inc.

Mr. Clary introduced Ms. Vida Gholami, E.I.T., Hybrid Engineering, Inc. Next, Mr. Clary stated that Council was presented with a draft copy of the planning study report for the expansion of the Manning Waste Water Treatment Plant. Mr. Clary stated last expansion of the plant was done fifteen years ago to 2.5 million gallons a day (mgd). The expansion would increase the capacity from 2.5 mgd to 5 mgd. The site is located on 17 acres in which the current plant occupies 4 acres, recently acquired warehouses occupy approximately 6 acres and protected wetlands are located on 2.5 acres, leaving 4.5 acres available for expansion.

Mr. Clary spoke about planned development occurring within Clarendon County and the city's need to accommodate industrial and economic development.

Next, Mr. Clary stated that the objectives of the report were to:

- Assess the conditions of the plant.
- Review previous reports.
- Evaluate the plant's performance.
- Review population and flow projections over the next 30 years.
- Evaluate the possibility of expanding the plant.
- Consider joining a regional system
- Consider 4 alternatives for treatment processes.
- Look at capital cost projections and 20 year life cycle costs.

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Mr. Clary stated that the study considered 4 different types of technology for the expansion:

- Current technology- estimated at \$20.3 million.
- Sequencing Batch Reactor Technology- estimated at \$19.3 million.
- Membrane Bio-reactor Technology- estimated at \$32.9 million.
- Multi-channel Oxidation Ditch Technology- estimated at \$26.3 million.

In addition, the study recommended conceptual designs that should be included with each type of technology:

- New influent pumping station.
- New head works.
- New tail works.
- Modified/improved bio-solid management facilities.
- New lab and operations building.
- New emergency power generator.

Mr. Clary recommended to Council that they use the Sequencing Batch Reactor Technology at \$19.3 million.

In closing, Mr. Clary stated the study would need to be converted to a Preliminary Engineering Report and the city would also need to initiate efforts to secure funding.

Mrs. Rhodes asked Council how they would like to proceed.

Mayor Johnson asked Mrs. Rhodes to get cost estimates and return to the information to Council for review.

Mayor Johnson thanked Mr. Clary and Ms. Gholami for the presentation.

X. Public Hearing:

Mayor Johnson asked those in favor of or against the proposed amendment to come forward and to complete the sign-in sheet. Mayor Johnson asked Mrs. Rhodes for additional information.

Mrs. Rhodes stated that a small portion of the property was recently annexed. Mrs. Rhodes stated that the Planning Commission reviewed and affirmed the zoning that was requested on the annexation documents. In addition, Mrs. Rhodes stated that the Planning Commission recommended that Council re-zone the small portion of property to Office Commercial, so that the entire property reflects the same zoning.

- 1) **A proposed amendment to the zoning ordinance to re-zone property, located on South Church Street, Tax Map # 187-04-03-004-00 owned by Clarendon Hospital District from Residential-20 (RS-20) to Office Commercial (OC).**

Mayor Johnson asked those in favor of or against the proposed amended to come forward and complete the sign-in sheet.

No one came forward.

- 2) **A proposed amendment to the zoning ordinance to re-zone property located at 15 E. Hospital Street, Tax Map # 187-04-01-021-00, owned by Charles Broadway from Office Commercial (OC) to General Commercial (GC).**

Mrs. Rhodes stated that she had received a letter from an adjoining property owner asking Council to consider that the privacy fence existing on the property remain, and to ensure there is adequate parking for the use of the property. In addition, Mrs.

Rhodes stated that she had placed a copy of the letter at the Councilmembers' place.

Next, Mrs. Rhodes stated that his concerns were addressed and reviewed during the Planning Commission's review.

No one came forward. Mayor Johnson brought the Public Hearing to a close.

XI. Finance Director's Report:

Mrs. Rhodes stated that the Finance Report was not available due to year end close out procedures and reconciliation.

Mayor Johnson asked Mrs. Prince for her interpretation of where the city stands at year end. Mrs. Prince stated that the Revenues and Expenditures were okay.

XII. Administrator's Report:

- 1) **Paxville Waterline Project** - Council had previously approved spending \$300,000 to go just under I-95 with waterline and sewer casing. Advertisement will be placed in the newspaper for this part of the project to begin as soon as possible.
- 2) **Wyboo Operations and Maintenance Contract**- Manning's City Attorney and Clarendon County's Attorney are working on a memorandum of understanding to cover liability insurance. Mrs. Rhodes stated that she and the City's Attorney, William Johnson, have responded to the first draft of the memorandum of understanding with a few recommendations and are awaiting a response from Clarendon County.
- 3) **CDBG Village Renaissance Project**- Bid opening for the streetscaping portion of the project to be held Thursday, July 23rd at 2 p.m. at Manning City Hall.

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- 4) **Judicial Center Renovations-** Mrs. Rhodes stated that she and Mrs. Davis have been working with Mr. John Jackson, A.I.A., Jackson & Simms and Judge James Dingle on updating plans for renovation of the courtroom at the Judicial Center. A Bid advertisement will be placed in the newspaper. The Bid opening to be held on August 20th, 3:30 p.m., Manning City Hall.
- 5) **FY' 2008-2009 Audit-** A draft audit has been received. Mrs. Rhodes stated that she had completed the MD&A letter and a final copy of the audit is nearing completion.
- 6) **Main Street Merchants Round Table Meeting-** The meeting is scheduled for July 21st at 8 a.m., Manning City Hall. Chief Shaffer and his staff will give a presentation to merchants on keeping their property safe.
- 7) **Manning Farmers Market-** Mrs. Rhodes thanked Mrs. Adger and everyone for how successful the market has become. The farmers are selling out every weekend. Main Street Manning will be sponsoring a "Watermelon Crawl- Back-to-School" Event on August 8th. Flyers will be included in Council's weekly report.
- 8) **City Hall-** An appraisal on the existing City Hall is being made to ascertain a potential lease and sales price.
- 9) **Fire Department Grant-** An updated cost estimate and updated letter from the city's Bond Attorney listing the city's new borrowing capacity has been requested.
- 10) **Regional Wastewater Agreement-** Comments concerning the agreement have been received from Attorney Charles Boykin of Boykin and Davis, LLC, representing the City of Manning. Those comments have been forwarded to Mr. James Darby. The item will be listed on Council's August agenda.

Following, Mrs. Rhodes, as well as City Council, congratulated Mrs. Daun Davis for graduating from the Municipal Association of South Carolina's Municipal Clerks and Treasurers Institute and presented her with a gift certificate.

Next, Mayor Johnson stated that Mrs. Rhodes should be credited with working with USDA to get the grant for the Fire Department back on track. Mayor Johnson stated that the city should be getting closer to an answer on the next step for the project.

- A) Departmental Reports: Included in Council's packet as information.

XIII. Old Business:

- A. **Zoning Ordinance No. 2009-04M (Second Reading). An ordinance to re-zone a portion of property located on South Church Street, Tax Map No. 187-04-03-004-00, owned by Clarendon Hospital District, from Residential-20 (RS-20) to**

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Office Commercial (OC).

Mayor Johnson stated that Council has had First Reading and a Public Hearing on the ordinance. In addition, Mayor Johnson stated that the Planning Commission had reviewed the request and recommended that Council approve the re-zoning.

A **motion** was made by Councilmember Pack and was seconded by Councilmember Welle to approve the ordinance for second reading. There was no discussion. All favored the motion.

B. Zoning Ordinance No. 2009-05M (Second Reading). An ordinance to re-zone property located at 15 E. Hospital Street, Tax Map No. 187-04-01-021-00, owned by Charles Broadway, from Office Commercial (OC) to General Commercial (GC).

Mayor Johnson stated that Council has had First Reading and a Public Hearing on the ordinance. In addition, Mayor Johnson stated that the Planning Commission has reviewed the request and recommended that Council approve the re-zoning request.

A **motion** was made by Councilmember Georgia and was seconded by Mayor Pro-tem Gordon to approve the ordinance for second reading. There was no discussion. All favored the motion.

XIV. New Business:

A. A Resolution Authorizing the Mayor, and/or, as appropriate, His Designee, the City Administrator, to enter into an agreement with the South Carolina Department of Juvenile Justice for the secure detention of Juveniles.

Mayor Johnson stated that agreement must be approved each year and a Resolution passed by Council.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Davis to approve the resolution. There was no discussion. All favored the motion.

XV. Councilmembers' Comments: None.

XVI. Adjournment:

A **motion** was made by Councilmember Pack and was seconded by Mayor Pro-tem Gordon to adjourn. There was no discussion. All favored the motion.

TIME: 7:31 p.m.

Respectfully submitted,

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Daun Davis
Administrative Services Coordinator/Clerk