

**MINUTES OF A  
SPECIAL CALLED MEETING  
OF THE  
MANNING CITY COUNCIL**

Monday, February 28, 2011  
6:00 p.m.

Council Chambers  
Manning City Hall

**Members Present:**

Mayor Johnson  
Mayor Pro-tem Davis  
Councilmember Georgia  
Councilmember Gordon  
Councilmember Pack  
Councilmember Welle  
Councilmember Witherspoon

**I. Welcome/Introductory Remarks:**

Mayor thanked Council for taking time out of their schedule to attend the special called meeting and stated that the media had been notified.

**II. Invocation: Mayor Pro-tem Ervin Davis, Sr.**

**III. Pledge: Councilmember Sherry A. Welle.**

**IV. Approval of Agenda:**

Mayor Johnson noted that Council was invited to attend the Main Street Manning meeting on Tuesday, February 28, 2011, 8 a.m. at the Chamber of Commerce offices.

Next, Mayor Johnson asked Council to amend the agenda to include a personnel matter in the Judicial Department.

A **motion** was made by Councilmember Gordon and was seconded by Councilmember Welle to amend the agenda to include a personnel matter in the Judicial Department. There was no discussion. All favored the motion.

**V. Executive Session: Conduct Interviews for Administrator Position**

A **motion** was made by Councilmember Georgia and was seconded by Councilmember Gordon to enter into Executive Session to conduct interviews for the Administrator position and to discuss a personnel matter in the Judicial Department. There was no discussion. All favored the motion.

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Time: 6:05 p.m.

A **motion** was made by Councilmember Gordon and was seconded by Councilmember Georgia to return to open session. There was no discussion. All favored the motion.

Time: 8:15 p.m.

Following, Mayor Johnson stated that three applicants were interviewed for the position of Administrator and that three more would be interviewed on March 1, 2011 at which time Council would decide the next step in the process.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Georgia to terminate an employee in the Judicial Department. There was no discussion. All favored the motion.

Next, Mayor Johnson stated that a letter will be sent to the employee to let them know of Council's decision. In addition, Mayor Johnson stated that because the situation has left that department short-handed, the staff has recommended that a temporary employee be hired to help in the Judicial Department.

A **motion** was made by Councilmember Pack and was seconded by Councilmember Gordon to authorize Mrs. Prince and Mrs. Davis to hire a temporary employee for the Judicial Department. In discussion, Mayor Pro-tem Davis asked if there was someone in mind with experience. Mayor Johnson stated that the temporary agency would do all the background and reference checks and will seek someone with some experience. Councilmember Welle asked if there would be daily monitoring of the department by City Hall. Mayor Johnson stated that there would be. There was no further discussion. All favored the motion.

**VI. Adjournment:**

A **motion** was made by Councilmember Pack and was seconded by Mayor Pro-tem Davis to adjourn. There was no discussion. All favored the motion.

**Time: 8:15 p.m.**

Respectfully submitted,

Daun Davis  
Administrative Services Coordinator/Clerk