

**MINUTES OF THE REGULAR MEETING  
OF THE  
MANNING CITY COUNCIL**

Tuesday, June 19, 2007  
6:00 p.m.

Breedin Assembly Room  
Pansy Ridgeway Admin. Bldg.

**Members Present:**

Mayor Johnson  
Mayor Pro-tem Gordon  
Councilmember Davis  
Councilmember Georgia  
Councilmember Pack  
Councilmember Witherspoon  
Councilmember Welle

**PUBLIC HEARING**

***Budget for Fiscal Year 2007-2008***

Mayor Johnson welcomed all present to the Public Hearing of the Fiscal Year Budget Ending June 2008 and stated that the purpose of the Public Hearing is to entertain any concerns or comments on the budget from the citizens of Manning.

Following, Mayor Johnson announced that the public hearing would be conducted from 6:00 to 6:30 p.m.

During this time, no one expressed a desire to speak concerning the budget.

Mayor Johnson stated that Council had been invited to several events during the Municipal Association of South Carolina (MASC) Annual Meeting and asked each Councilmember to personally respond to the invitations.

**Page 2. Minutes of the Regular Meeting of Manning City Council, June 19, 2007.**

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Tuesday, March 19, 2007  
6:30 p.m.

Breedin Assembly Room  
Pansy Ridgeway Admin. Bldg.

**Members Present:**

Mayor Johnson  
Mayor Pro-tem Gordon  
Councilmember Davis  
Councilmember Georgia  
Councilmember Pack  
Councilmember Welle  
Councilmember Witherspoon

- I. Welcome/Introductory Remarks:** Mayor Johnson welcomed all present and stated that the media was notified. Mayor Johnson acknowledged the following:

News Media: Eric Goold, Manning Times  
Sharron Haley, The Item

Mayor Johnson extended a special welcome to the Youth Leadership Students from Wateree Community Actions Agency. Mayor Johnson stated that he hoped that the students would find the meeting educational and informative.

Mayor Johnson thanked Council for agreeing to re-schedule the regular meeting from Monday, June 18, 2007 to Tuesday, June 19, 2007.

- II. Invocation:** Councilmember Davis.  
**III. Pledge:** Councilmember Pack.

Mayor Johnson stated that the flags throughout the state are being flown at half-staff in memory and in honor of the firemen that lost their lives fighting a fire in Charleston, South Carolina on June 18, 2007.

Mayor Johnson asked that the city's Fire Chief, Mitchell McElveen, contact the Clerk with information on ways to make a contribution to the families of the firemen.

**IV. Approval of Agenda:**

Mayor Johnson asked Council's approval to amend the Agenda as follows:

- Table Item XIV, New Business, Items A, B, and C, until the July 2007 Meeting.

**Page 3. Minutes of the Regular Meeting of Manning City Council, June 19, 2007.**

- Add as the first order of business under Item XVI, Executive Session, to entertain bids for Banking Services.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Pack to amend the agenda as noted. There was no discussion. All favored the motion.

**V. Minutes:**

**Minutes of the Regular Meeting of City Council, May 21, 2007.**

**Minutes of a Special Called Meeting of City Council, May 31, 2007.**

A **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Georgia to approve both minutes. There was no discussion. All favored the motion.

**VI. Citizens' Comments:** None.

**VII. Committee Reports:** None.

**VIII. Mayor's Report:**

Mayor Johnson stated that the Mayor's Report was included in Council's packet as information.

Mayor Johnson congratulated Councilmember Sherry A. Evans, now Councilmember Sherry A. Welle, on her recent wedding and extended best wishes on behalf of Council. In addition, Mayor Johnson also shared with Council a letter he received from the Clarendon County Historical Society extending an invitation to a "drop-in" in September.

Next, Mayor Johnson stated that Mr. Rubin Hardy, Public Works Director, received a letter from Mr. Donald Morris, the developer of the Hampton Estates subdivision requesting a letter from the city agreeing to provide water and sewer service. Mayor Johnson stated that he would sign the letter upon Council's approval.

A **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Witherspoon to allow the Mayor to sign a letter on behalf of Council agreeing to provide water and sewer service to Hampton Estates Subdivision. There was no discussion. All favored the motion.

**IX. Public Presentation:**

Mayor Johnson stated that the Farmers' Market officially opened on June 23<sup>rd</sup>. Mayor Johnson welcomed Mr. Duncan who wished to share with Council an idea on ways to use EBT cards at the Farmers' Market.

**Page 4. Minutes of the Regular Meeting of Manning City Council, June 19, 2007.**

**Farmers Market.....Russell Duncan  
Clemson Extension Service**

Mr. Duncan introduced Mr. Fred Broughton, Marketing Specialist, South Carolina Department of Agriculture and Mr. Larry Gilliam of South Carolina Department of Social Services (DSS) who would explain the program.

**Mr. Fred Broughton, Marketing Specialist, South Carolina Department of Agriculture.**

Mr. Broughton stated that the SC Dept. of Agriculture is working in partnership with DSS to use resources to stabilize the economy in the rural areas by allowing the Farmers to accept food stamps and EBT cards from the community in exchange for their produce. Mr. Broughton stated that this program would require a market manager to be on site when accepting food stamps.

**Mr. Larry Gilliam, South Carolina Department of Social Services**

Mr. Gilliam stated that South Carolina had issued \$51 million in food stamp benefits a month serving 231,000 households. Mr. Gilliam stated that the operation of the program would consist of a debit card machine, provided free of charge to the market, along with a printer and a "PIN" pad. Mr. Gilliam stated that the expense incurred would come from the use of electricity and phone service. However, Mr. Gilliam stated that DSS would be working with JP Morgan Company to pay for the initial set up of the phone service and the associated monthly fee. Therefore, the only other expense incurred by the city would be the electricity cost for the use of the machines. Mr. Gilliam asked Council if there were any questions.

Mayor Johnson asked Mr. Broughton to explain the duties of the Market Manager.

Mr. Broughton stated that Market Manager would be responsible for the bank account to make sure that the transactions are processed electronically to a bank account. Mr. Broughton stated that in some cases the Market Manager is a neutral person or a volunteer. In addition, Mr. Broughton stated that usually within 24 hours after the transaction, the monies are transmitted to the bank account then the farmers are paid the following week.

Mayor Johnson asked Mr. Gilliam if the city would have to provide a Market Manager, electricity and phone line.

Mr. Gilliam stated that he would contact JP Morgan to request that they provide the initial set up of the phone service and pay for the monthly phone charges.

Mayor Johnson stated that Council would review the information and respond back to them at a later time.

**Page 5. Minutes of the Regular Meeting of Manning City Council, June 19, 2007.**

**X. Public Hearing:**

A proposed amendment to the zoning ordinance to re-zone property located along West Boyce Street/South Carolina Highway 261, Tax Map #'s 169-10-01-001-00 And 169-10-01-002-00 from RS-20 (RS-20) to General Commercial (GC).

Mayor Johnson stated that the proposed amendment had passed first reading and that the Manning Planning Commission have met and recommended to Council that the property be re-zoned as General Commercial. Mayor Johnson asked anyone in favor or against the proposed amendment to the zoning ordinance to come forward and sign their name and address on the form provided.

There was no one in favor or against the proposed amendment. Mayor Johnson brought the Public Hearing to a close.

**XI. Finance Director's Report:**

The Finance Director gave the following report:

Finance Report for Month Ending May 31, 2007

<b>General Fund Unrestricted:</b>	\$	1,597,567.00
<b>Total Unrestricted GF</b>		<b>1,597,567.00</b>
<b>General Fund Restricted:</b>	\$	53,892.00
<b>Total Restricted GF</b>		<b>53,892.00</b>
<b>Interest Earned (GF):</b>		<b>7,236.00</b>
<b>Utility Fund Unrestricted:</b>	\$	1,137,627.00
<b>Total Unrestricted UF</b>		<b>1,137,627.00</b>
<b>Utility Fund Restricted/Reserved:</b>	\$	1,305,590.00
<b>Total Restricted/Reserve UF</b>		<b>1,305,590.00</b>
<b>Interest Earned (UF)</b>	\$	<b>5,422.00</b>
<b>Special Fund:</b>	\$	164,009.00
<b>Total Special Fund</b>		<b>164,009.00</b>

Financial reports are unadjusted totals due to incomplete audits for FY 05 and 06. We are 11 months into the budget year which is 91% with a remainder of 9%.

REVENUE

	<u>Current</u>	<u>Percent Collected</u>
YTD GF Revenue	\$2,510,645	70%
YTD UF Revenue	\$1,479,104	74%

EXPENDITURES BY DEPARTMENT

	<u>YTD Spent</u>	<u>Remaining</u>
Legislative	\$ 68,524.00	90%
Judicial	\$ 102,034.00	88%
Administration	\$ 264,020.00	65%
Non-Departmental	\$ 124,082.00	31%
Police	\$ 961,513.00	87%
Fire	\$ 358,263.00	69%
Street	\$ 777,975.00	82%
YTD GF	\$2,656,412.00	75%
Utility Fund		
YTD SPENT	\$1,390,695.00	69%

XII. Administrator's Report:

A) Departmental Reports are included in Council's packet as information.

**XIII. Old Business:**

- A. Ordinance No. 2007-01 (Second Reading) An Ordinance to amend the Ordinance to raise revenue and levy taxes for the City of Manning, South Carolina for the Fiscal Year Ending June 30, 2008.**

Mayor Johnson asked Council to allow this item to follow after Item # XVI. Executive Session.

- B. Ordinance No. 2007-02 (Second Reading) An Ordinance to annex portions of 169-10-01-001-00 and 169-10-01-002-00 owned by Cecil Ridgill and Presley Ridgill, located along West Boyce Street/South Carolina Highway 261.**

A **motion** was made by Councilmember Pack and was seconded by Councilmember Georgia to approve the ordinance. There was no discussion. All favored the motion.

- C. Discussion of a replacement on the Tree and Beautification Board.**

Mayor Johnson asked if there were any nominations for the vacancy on the Tree and Beautification Board. There were none. Following, Mayor Johnson stated that this item would remain on the agenda until the vacancy is filled.

**XIV. New Business:**

- A. Discussion of Judicial Annex Building Renovations.**

This item was tabled until the July 16, 2007 Meeting.

- B. Discussion of naming of Judicial Annex Building.**

This item was tabled until the July 16, 2007 Meeting.

- C. Discussion of funding for Fire Department Building.**

This item was tabled until the July 16, 2007 meeting.

**XV. Councilmembers' Comments:**

**Councilmember Pack**

Councilmember Pack commented on his concerns of snakes in the ditches.

Mayor Johnson stated that the city would have to contact SC Department of Transportation (SCDOT) who is responsible for the ditches within the city limits.

**Page 8. Minutes of the Regular Meeting of Manning City Council, June 19, 2007.**

**Councilmember Welle**

Councilmember Welle stated that a Community Block Meeting was held in the Pine Knoll subdivision. Councilmember Welle thanked Chief Garrett for addressing the concerns of the residents pertaining to the proper use of golf carts and various issues.

In addition, Councilmember Welle asked that the city request SCDOT to begin a traffic study at the intersection of Gibbons Street and SC Highway 260 to see if it would warrant a traffic light.

**Mayor Johnson**

Mayor Johnson asked Council to refer to the dates listed on the inside cover of their Council Packet. Mayor Johnson also reminded Council of the upcoming MASC Annual Conference in Greenville, South Carolina July 11- 15, 2007.

**XVI. Executive Session:**

- 1) Administration Department: Discussion of Banking Services
- 2) Judicial Department: Contractual Matter- Judicial Annex Building
- 3) Administration Department: Personnel Matter- Discussion of Administrator's Position.

A **motion** was made by Councilmember Welle and was seconded by Councilmember Pack to enter into Executive Session to discuss a matter in the Administration Department concerning Banking Services, a Contractual Matter in the Judicial Department concerning the Judicial Annex Building and a Personnel Matter in the Administration Department concerning the Administrator's position. There was no discussion. All favored the motion.

Following Executive Session, the following action was taken:

Mayor Johnson referred back to Item XIII, Old Business, Item A, Ordinance No. 2007-01. An Ordinance to amend the Ordinance to raise revenue and levy taxes for the City of Manning, South Carolina for the Fiscal Year Ending June 30, 2008.

Mayor Johnson stated that a Public Hearing was held, that Council had approved first reading of the Ordinance at their last meeting and now it is up for second and final reading. Mayor Johnson stated that the budget is a balanced budget that does not include any tax increases. In addition, Mayor Johnson stated that the General Fund will be balanced by using \$295,000 of the Fund Balance and the Utility Fund will be balanced by increasing water and sewer rates \$4.00 each. Mayor Johnson thanked the department heads and staff for a job well done.

**Page 9. Minutes of the Regular Meeting of Manning City Council, June 19, 2007.**

A **motion** was made by Councilmember Davis and was seconded by Councilmember Georgia to approve the Ordinance No. 2007-01 for second and final reading. There was no discussion. All favored the motion.

A **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Witherspoon to choose the Bank of Clarendon for the city's operating accounts which consists of operational accounts (General Fund and Utility Fund Accounts Receivable checking accounts, Payroll account and General Fund and Utility Fund Accounts Payable checking accounts).

In discussion, Mayor Johnson stated that the Bank of Clarendon provided the best bid and that the city looks forward to working with the Bank of Clarendon. There was no further discussion. All favored the motion.

**XVII. Adjournment:**

A **motion** was made by Councilmember Witherspoon and was seconded by Mayor Pro-tem Gordon to adjourn. There was no discussion. All favored the motion.

**Time:** 8:05 p.m.

**Respectfully Submitted,**

**Daun Davis**  
**City Clerk**

