

**MINUTES OF A SPECIAL CALLED MEETING/ BUDGET WORKSHOP  
OF THE  
MANNING CITY COUNCIL**

Monday, May 16, 2016  
5:30 p.m.

Council Chambers  
Manning City Hall

**Members Present:**

Mayor Nelson  
Mayor Pro-tem Pack  
Councilmember Georgia  
Councilmember Gordon  
Councilmember Welle

**Members Absent:**

**E= Excused; U= Unexcused**  
Councilmember Davis- E

**I. Welcome/Introductory Remarks:** Mayor Nelson welcomed all present.

**II. Invocation:** Mr. Scott Tanner.

**III. Discussion of FY '2016-2017 Utility Fund Budget:**

Mayor Nelson asked Mr. Tanner to begin the discussion.

Mr. Tanner gave a recap of the changes to the budget for the 2016-2017 Fiscal Year:

**Revenue:**

- Water rates- No base increases; there will be a declining rate increase of \$.20 per block.
- Sewer rates- No base increases; there will be a declining rate increase of \$.20 per block.
- WWTP Upgrades (\$21 million)- Phase I is nearly complete. Phase III is a 2-3 year project. We are awaiting permission to bid Phase II. We will expand the capacity from 2.5 to 5 million gallons. The monthly payment at completion of the phases will be \$41,161.
- Paxville Water Project (\$4 million)- This project will serve approximately 300 customers. The monthly payment will be \$13,078.
- Alcolu Water and Sewer Expansion (\$335,000). The monthly payment at closing will be \$1,103.

**Expenditures:**

- Retirement Costs- SCRS will increase .05% and the PORS will increase .05%
- Insurance- Insurance Premiums will be increasing to a maximum of 3.2%.
- COLA- The COLA will increase 1.5% for all employees.
- Budget includes GIS improvements on vehicles.
- Additional Debt Service Requirements for WWTP Phase II will be \$16,000/mo.
- WWTP Phase III should begin in the fall of the year.
- Under budget on WWTP Phase 1 and Phase 2.

The total Utility Fund Budget is \$7,705,469. The Revenues are \$3,171,619, Expenditures are \$3,135,125 leaving a surplus of \$36,494.

Mayor Nelson asked Mr. Tanner if there will be any new positions built into the budget. Mr. Tanner stated that there will be two in the Wastewater Department: One will be an assistant to Mr. Hardy and one to fill a vacant position and also one Temporary worker.

Mayor Nelson asked if the assistant will learn Mr. Hardy's job. Mr. Tanner confirmed positively. Mayor Nelson stated that the Council will be included in the process of filling that position.

Next, Mayor Nelson stated that Evening Court has not been productive and recommended to Council to discontinue night court. In addition, she stated that any negotiations with the sitting Judge needed to be re-negotiated.

Mayor Nelson stated that in light of the workshop attended in Alabama, she would recommend Council move the funds allocated to Night Court to a line item for Retail Strategies. There were no objections. Council agreed with Mayor Nelson's recommendation.

**IV. Adjournment:**

A **motion** was made by Councilmember Welle and was seconded by Councilmember Gordon to adjourn. There was no discussion. All favored the motion.

Respectfully submitted,

Mary G. Adger  
Administrative Services Coordinator