

**REGULAR MEETING
OF THE
MANNING CITY COUNCIL**

Monday, October 16, 2006
6:30 p.m.

Breedin Assembly Room
City Hall

Members Present:

Mayor Johnson
Mayor Pro-tem Gordon
Councilmember Davis
Councilmember Georgia
Councilmember Pack
Councilmember Witherspoon

Members Absent:

Councilmember Evans- E

- I. Welcome/Introductory Remarks:** Mayor Johnson welcomed all present and stated that the media was notified and Councilmember Evans had an excused absence. Mayor Johnson acknowledged the following:

News Media: Cathy Gilbert and Eric Gould. Manning Times
Sharon Haley, The Item

Others: Representative Cathy Harvin ,
State House of Representatives, District 64
Larry Williamson, Manning Zoning Board of Appeals
Commissioner Marvin Stevenson, SCDOT
Mr.Ron Joy, SCDOT

- II. Invocation:** Councilmember Ervin Davis.

- III. Pledge:** Councilmember Diane Georgia.

- IV. Approval of Agenda:**

Mayor Johnson stated that Mrs. Adger had informed him that Ms. Mindy Miller, Public Sector/Marketing Manager for Waste Management of Florence was listed on the Agenda

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under Public Presentations, but would not be able to attend the meeting tonight.

Following, a **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Pack to accept the agenda with the noted deletion. There was no further discussion. All favored the motion.

V. Minutes:

Minutes of the Regular Meeting of City Council, September 18, 2006.

A **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Pack to approve the minutes as presented. There was no discussion. All favored the motion.

VI. Citizens Comments: None.

VII. Committee Reports: None

VIII. Mayor's Report: Included in Council's packets as information.

Mayor Johnson stated that information of importance concerning upcoming events was included in Council's packet under the General Information section.

IX. Public Presentation:

**Commissioner Marvin Stevenson, SCDOT
Big Check Presentation for Phase VI of the T-21 Enhancement
Project/Revitalization of Mill Street.**

Mayor Johnson stated that Council was pleased to be able to take a part in the SC Department of Transportation Revitalization Project over the last several years. Mayor Johnson also stated that receipt of funding from SCDOT has been a great benefit to the City to help beautify and revitalize the downtown area. Mayor Johnson thanked SCDOT, Senator Land, and Rep. Cathy Harvin for helping the city receive the funding. Mayor Johnson welcomed Mr. Stevenson and Mr. Ron Joy, SCDOT for being present to make the Big Check Presentation.

Mr. Joy thanked Council for their time and introduced Mr. Stevenson, Commissioner for SCDOT, to make the presentation.

Mr. Stevenson made the Big Check Presentation for Phase VI of the Revitalization Project in the amount of \$200,000.00.

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Rep. Harvin stated that Manning City Council deserves credit for having their continued effort in making Manning one of the finest and prosperous towns in South Carolina. Rep. Harvin stated that on behalf of the Clarendon County Community, a special thanks goes to Mr. Joy for all of his work in enhancing transportation in South Carolina.

Mayor Johnson thanked everyone for making this presentation a reality.

X. Public Hearing:

Discussion of a proposed amendment to re-zone property located at 110 Breedin Street, owned by Tom Oxley, Tax Map # 169-14-17-026, from Residential-10 (RS-10) to Office Commercial (OC).

Mayor Johnson stated that the Public Hearing was on the proposed amendment to the City of Manning Zoning Ordinance to re-zone property located at 110 Breedin Street, Tax Map # 169-14-17-026, owned by Tom Oxley, from Residential-10 (RS-10) to Office Commercial (OC).

Mayor Johnson announced if there was anyone in the audience that wanted to make comments in favor of or against the proposed amendment to please come forward to sign in and state their position.

Proponent

Mr. John Usry, Partner, Gibbons & Usry, CPA, 113 S. Brooks Street.

Mr. Usry asked for clarification of the process for the re-zoning request.

Mayor Johnson stated that the re-zoning came before Council last month for First Reading, and that the Planning Commission had reviewed the request and made a recommendation to Council in favor of the re-zoning. Mayor Johnson further stated that the Public Hearing is on the Agenda for public comment before Council considers Second and Final Reading.

There was no further discussion. Mayor Johnson brought the Public Hearing to a close.

XI. Finance Director's Report. The Finance Director gave the following report for September 2006:

General Fund:

Unrestricted:	\$1,418,658.00
Restricted:	\$ 63,121.00
Interest Earned:	\$ 7,060.00

Utility Fund:

Unrestricted:	\$ 1,033,467.00
Restricted:	\$ 1,250,985.00
Interest Earned:	\$ 13,494.00

- Financial reports are unadjusted totals due to incomplete audits for FY 04/05 and 06/06. The Finance Director continues to work with the city's auditor on the 04/05 and 05/06 audit.
- Assessing internal controls within departments and implementing changes as needed.
- Setting up procedures regarding assignment of appropriate account numbers.
- Making necessary adjustments or reversals to insure proper booking of items.
- Monitoring expenditures in each department.

XII. Administrator's Report. The Administrator gave the following report:

- **Two participants for Leadership Clarendon.** Mickey Kindell (Fire Engineer) and Lt. Rick Elms (Police).
- **SC Police Chief Association.** Chief Garret will attend Oct. 27-29.
- **Municipal Finance, Officers, Clerks and Treasurers Association and Business Licensing Officials Association.** Staff will attend Oct. 24-27.
- **Setoff Debt.** 444 debt letters were mailed Oct. 10th (some were less than \$50).
- **City Council Retreat.** Arrangements have been made; however, a few members have contacted me with conflicts. What is the desire of Council?
Agreed date of Retreat: Oct. 27-29 Charleston, SC
- **Alcolu Project.** Very good project. Would be very lucrative for the City; however, we need more time to identify funding.
Recommendation: To request itemization on engineering services and more time to identify funding.
- **Fire Department/Update.** Handout from Architect.
- **Replacing Welcome to Manning Pocotaligo Sign.** Contractor will be reinstalling sign; however, the sign is in need of repairs.
- **Orientation Training for Planning Officials.** Six completed training and seven to complete training by November.

In addition, Mrs. Adger stated that Mr. Hardy, Public Works Director, had been approved to purchase a vehicle for the Street Department at a cost of \$25,000.00. However, Mr. Hardy would like to use those funds to purchase an excavator at a cost of \$21,000.00 to replace the backhoe which has had numerous costly repairs.

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A **motion** was made by Councilmember Witherspoon and was seconded by Councilmember Pack to approve the purchase of an excavator and one truck for the Street Department in lieu of two trucks. There was no discussion. All favored the motion.

Mayor Johnson stated that the SC Municipal Association (MASC) hosted a Hometown Road Show in Florence, SC on October 9, 2006. Mayor Johnson stated that this is an important campaign for the MASC. The purpose is to explain and educate everyone on the importance of cities and towns throughout South Carolina. Mayor Johnson stated that meetings with key stakeholders in Manning are proposed and that more information will be available as the campaign continues.

XIII. Old Business:

A. Ordinance No. 2006-5M. (Second Reading) An ordinance re-zoning property owned by Tom Oxley, located at 110 Breedin Street, Tax Map # 169-14-17-026-00, from Residential- (RS-10) to Office Commercial (OC).

A **motion** was made by Councilmember Davis and was seconded by Mayor Pro-tem Gordon to approve second and final reading of the ordinance. There was no further discussion. All favored the motion.

XIV. New Business:

A. Discussion of a building for the Public Works Department.

Mayor Johnson stated that Council had discussed a new Public Works Department building and that Councilmember Davis had reminded Council a couple months ago of that discussion. Also, Mayor Johnson stated that the Administrator and Public Works Director had met with an architect and presented to Council a proposed design and cost factor for the building. Next, Mayor Johnson asked Mrs. Adger if there was any information she wanted to share.

At this time, Mrs. Adger asked Mr. Rubin Hardy, Public Works Director, to share with Council information on the outlay of the building.

Mr. Hardy stated that the proposed building was intended to be a sixteen (16') foot building on the back end with the front of the building dimensions being approximately fourteen (14') feet. Mr. Hardy stated that the upper part of the building on the back end is intended to be used for storage and parts. In addition, Mr. Hardy stated that the building would have two offices a conference room, a laboratory, restrooms and showers for employees' use and a room to store plans and drawings. Mr. Hardy stated that the building is supposed to be a one-story building and that he and the Administrator will be in contact with the architect to make

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the necessary changes.

Following, Mrs. Adger stated that she checked with USDA-Rural Development and found that they have grant funds similar to the type of funding currently available for the Fire Department's proposed building and other funding as well.

Received as information.

Following, Mayor Johnson stated that Council may want to look at plans for the expansion of the current Administration Building or new construction in the near future.

B. Discussion of a franchise agreement with SCANA/SCE&G.

Mayor Johnson stated that information concerning the agreement is enclosed in Council's packet. Mayor Johnson stated that the city's attorney had reviewed the agreement and stated that the agreement is appropriate to approve.

A **motion** was made by Councilmember Davis and was seconded by Councilmember Pack to approve the SCANA/SCE&G Agreement for first reading in title only. There was no discussion. All favored the motion.

XIV. Councilmembers' Comments

Mayor Pro-tem Gordon

Mayor Pro-tem Gordon asked that someone check on debris in the ditch on Nelson Circle.

Mayor Johnson asked the Clerk to check to see who was responsible for the ditch.

Councilmember Pack

Councilmember Pack asked for an update on the study on the ditches in the Bellewood Community. In addition, Councilmember Pack commented about stray dogs in the downtown area.

Councilmember Witherspoon

Councilmember Witherspoon thanked Mr. Hardy, Mrs. Adger and Chief Garrett for their help in getting additional lighting along West Huggins Street and Depot Street.

XVI. Executive Session

1. Personnel Matter: Administration Department

A **motion** was made by Councilmember Pack and was seconded by Mayor Pro-tem Gordon to enter into executive session to discuss a personnel matter in the Administration Department. There was no discussion. All favored the motion.

Following executive session, no action was taken.

XVII. Adjournment

A **motion** was made by Mayor Pro-tem Gordon and was seconded by Councilmember Pack to adjourn. All favored.

Time: 7:25 p.m.

Respectfully submitted,

**Daun Davis
Interim Clerk**