

MINUTES OF THE REGULAR MEETING
OF MANNING
PLANNING COMMISSION

Monday, May 09, 2016
6:30 P.M

Council Chambers
Manning City Hall

Members Present:

William Blair, Chairman
Pamela Clavon- Brunson
Monica Reed
Peggy Knox- Alternate
Lou Murray

Staff Present:

Mary Adger- Administrative Service Coordinator
Charmel Mack- Administrative Assistance Clerk

- I. **Calling Meeting to Order/ Introduction:**
Mrs. P. Brunson called the meeting to order and welcome all in attendance
- II. **Invocation:** Mrs. L. Murray
- III. **Approval of Minutes:**
Minutes of the Planning Commission Regular Meeting, January 11, 2016

A **motion** was made by Mrs. P. Knox and was second by Mrs. L. Murray to accept the minutes with any necessary corrections. All favored the motion.

IV. Introduction/ Overview of the Comprehensive Planning Process Facilitated by Representative from Santee Lynches Regional Council of Governments.

Representative: Kyle Kelly, Economic Community and Sustainability Director of Santee Lynches Regional Council of Government.

Overview:

Mr. Kelly will provide the City of Manning assistance with the Comprehensive Planning process for 2016. Mr. Kelly stated that the Comprehensive Plan was adopted in 1994 by the state of South Carolina and a Comprehensive Plan is required by law for governing agencies that provides land use and zoning. The Comprehensive Plan review is conducted every 10 years and re-evaluated every 5 years. The plan can be amended at any given time. Those involved in the Comprehensive Plan process includes but not limited to, the Planning Commission, City Council, the public, and the community. The Planning Commission recommends the plan to City Council and City Council either adopts or denies the Comprehensive Plan proposed.

Resources available when analyzing the Comprehensive Plan:

The City of Manning must consider the budget to identify available funds when analyzing the Comprehensive Plan as well as other available resources.

Process:

- Inventory Current Conditions: Existence of the City of Manning as of 2016
- Needs and Goals: Long and short term goals
- Identify Implantation Strategies with Time Frame: Time frame for action

9 Required elements of the Comprehensive Plan:

- Population: Demographics, historic trends, etc.
- Economic Development : Community income, employment rate and residential status
- Natural Resources: Wet lands and flood plains, agricultural land, recreational, etc.
- Cultural Resources: Historical sites
- Community Facilities: Libraries, Fire Departments, Police Departments, etc.
- Housing: Single family homes, duplexes, apartment complexes, etc.
- Land Use: Zoning and rezoning areas
- Transportation: Roadways repair, bicycle lanes, pedestrian lanes, etc.
- Priority Investment: Federal, State and Local funds available
- (Optional) Surveying and Input Collection: View on growth

IX. **Board Comments:**

Mrs. Brunson: Recommended a recreational facility such as a YMCA is incorporated into the plan.

Next meeting is scheduled for June 13th at 6:00 PM to plan strategy for the Comprehensive Plan.

X. **Adjournment:**

A **motion** was made by Mrs. Knox and second by Mrs. Murray to adjourn

Time: 7:39 PM

Respectfully Submitted

A handwritten signature in cursive script that reads "Charmel S. Mack".

Charmel S. Mack